

**MINUTES OF THE REGULAR BOARD MEETING
February 8, 2016 AT THE MINONG TOWN HALL**

CALL TO

ORDER:

Meeting was called to order by Chairman Harold Smith at 7:00 PM. All board members, Clerk Treasurer, Deputy Clerk/Treasurer and Trainee, Susan Conaway were present.

APPROVE

AGENDA:

Motion by Featherly 2nd by Warner to approve the agenda as presented. All in favor. Carried.

APPROVE

MINUTES:

Motion by Jim Smith 2nd by Wojt to approve the minutes as presented of January 11, 2016. All in favor. Carried.

PAY BILLS:

Motion by Featherly 2nd by Warner to approve Debit #'s 68 & 69 and check #'s 26069 thru 26132 for a total amount of \$628,746.83. All in favor. Carried.

FINANCIAL

REPORT:

Motion by Jim Smith 2nd by Featherly to approve the financial statement dated February 8, 2016 in the amount of \$3,032,642.60. All in favor. Carried.

OLD

BUSINESS:

Culvert/Bridge on Narrows Trail – from last meeting

Smokey stated he has no new information at this time.

Warner reported he had talked with the DNR as they were to be on a conference call with the State around Feb 4, 2016 to discuss whether they needed to notify the native Americans of the Wild Rice issue and if not would not need a permit for the culvert. But they have not called back.

Funding for Shop addition update –

Clerk explained we have the loan papers for this loan. The loan is for \$400,000.00 for the shop combining our current loan #30748 for \$109,000.00 for a total of \$504,642.73 as of February 8, 2016 with an interest rate of 2.75%. We will be making only an interest payment on the \$400,000.00 until we draw on this amount. If it is decided not to go ahead with the shop addition it would only be a matter of paying the \$400,000.00 back to the bank.

Motion by Wojt 2nd by Warner to accept and sign these loan papers in the amount of \$504,642.73 at a rate of 2.75%. All in favor. Carried.

The old interest rate was 3%.

NEW

BUSINESS:

Como Heating Contract – 1 year vs 2 yr (Copy attached)

Smokey stated he would like the Town to consider buying their own tanks so we are able to purchase our fuel from whichever company has the lowest price.

Clerk stated Como has offered a 1 year contract with a fixed rate of \$1.09 thru April 30, 2016.

Motion by Warner 2nd by Featherly to accept this 1 year contract. All in favor. Carried.

Featherly asked to be reminded to talk about bidding out for the heating contract in June.

Loan Documents – Reviewing and Signing (Copy attached)

This was already taken care of in Old Business.

Signature cards updates

Clerk suggested adding Susan Conaway as an additional signer for now on all the Banks checking accounts. Motion by Warner 2nd by Featherly to have the following on all signature cards for the Town's bank accounts. Jo A Denninger – Clerk/Treasurer, Harold Smith – Chairman, Karen Denninger – Deputy Clerk/Treasurer, Jim Smith - Supervisor and Susan Conaway – Authorized signer.

All in favor. Carried.

Also agreed at the time JoAnne is officially retired we will have to do new signature cards changing Susan Conaway from authorized signer to Clerk/Treasurer.

ZONING:

NHS Program Update –

Ben Sorenson, Tech/Ed from the Northwood School was here to present this Update. Sorenson stated they are doing a Pilot Program called ACP Basics. The focus of this program is to help prepare kids to have a Career plan after graduation. It could be a Technical School, four year college, military, etc.

Library Support Letter – Linda Havlicek (Copy attached)

Linda Havlicek was not present. There was much discussion on the portion of this support letters regarding the dollar amount the Town has been donating to the Library. It was discussed that this letter could be revised to leave out the portion stating the dollar amount the Town donates to the Library. Warner stated he had talked with Cathy Zumbunnen and she had stated this letter is not a binding contract. More discussion on the fact the Town wasn't supposed to have to donate to the Library forever, what it's going to cost when the Library goes into the new building, why other Townships that use the Library do not donate to it. The board moved to table this issue until the March meeting and to have Warner contact Havlicek to revise this letter leaving out the portion stating the Town's financial support amount and to come to the March meeting.

ROADS:

Purchases –

We purchased chains. And Smokey gave a report stating we need to get shims for the grader with an estimate of \$2,500.00 to \$3,000.00 and a section of valve for the loader.

Maintenance

Smokey reported on Island View Road as far as the Easement that is needed, we should be able to work it out with the one property owner. There will be some financial cost. Smokey will leave it up to Larry Radzak and Jim Smith to work this out with the property owner. The easement will be 15', to move road over and to make ditch.

Grant Project

Have been brushing Nancy Lake Road to get ready for Grant work. Larry stated they are about halfway thru and need to do same thing on St Croix Trail.

MONTHLY REPORTS:

Fire & Ambulance –

Smokey gave report stating there were 3 fire runs of which 2 were in the Town and 16 Ambulance runs of which 5 were in the Town.

Transfer Station –

Smokey stated there were 4 loads Average of 12.23 tons. Year to date dollars are at \$39,700.00.

Constable –

Erik was present and stated they are working with the Village, Washburn County, and Northwood School on Drug Education for families. They will be having an assembly for the kids where they are bringing in a group that does a program on drugs. There will also be a program in the evening for parents & grandparents, etc to be educated on drugs. There will be skits, food, and prizes. This will be in March.

Erik also stated the Village has the go ahead to get prices for a new vehicle. The Old vehicle will be up for sale and the trade in value is \$5,000.00 and has \$2,500.00 worth of Equipment. So will be asking around \$7,000.00 - \$7,500.00.

Also the Town should be able to get \$2,000.00 to \$3,000.00 for our vehicle.

Motion by Featherly 2nd by Warner to offer the Village \$7,500.00 for their used police vehicle with the money coming out of the Police Fund. All in favor. Carried.

Lake Committee –

Nothing at this time.

Shop Committee -

Roger reported he emailed the architect and they have started on the drawings.

_Jim Smith talked about the possibility of having a high capacity pipe put into the addition so the Fire trucks can fill their trucks. There could possibly be some grant funding for this. This will be looked into.

Discussion from Other Meetings attended

Warner stated he was at a Town's Association Meeting, also a Library Community planning Committee to discuss becoming a certified Library.

Upcoming Clerk's Training

Training for Susan Conaway (List attached)

Board approved for Susan Conaway to get her own Credit Card.

DATE &

AGENDA: Next Board Meeting: March 14, 2016

ADJOURN: Motion by Jim Smith 2nd by Featherly to adjourn. All in favor. Carried. Meeting adjourned at 8 PM.

Chairman

Clerk/Treasurer