

**MINUTES OF THE REGULAR BOARD MEETING
DECEMBER 12 , 2016 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

VERIFY LEGAL POSTING

NOTICE: Clerk stated the notice has been posted in all the legal posting places.

**CALL TO
ORDER:**

ROLL CALL: Meeting was called to order by Chairman Harold Smith at 7:05 PM. Members present were Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway Clerk/Treasurer and Karen Denninger Deputy Clerk/Treasurer.

APPROVE

AGENDA: Motion by Featherly 2nd by Wojt to approve the agenda. All in favor. Carried.

APPROVE

MINUTES: Motion by Jim Smith 2nd by Featherly to approve the minutes from November 14, 2016 (Regular Board Meeting) November 21, 2016 (Special Town Board Meeting) and November 28, 2016 (Annual Public Budget Hearing and Special Town Elector Meeting). All in favor. Carried.

PAY BILLS:

Motion by Featherly 2nd by Jim Smith to pay Debit Transaction #'s 103 thru 107 and check numbers 26661 thru 26717 in the amount of \$53,598.46. All in favor. Carried.

FINANCIAL

REPORT:

Motion by Jim Smith 2nd by Warner to approve the financial report dated December 12, 2016 in the amount of \$909,785.95. All in favor. Carried.

Wojt pointed out that we did receive a Focus On Energy Grant in the amount of \$1,220.00 due to the LED lighting that was installed into the new shop addition. This was put into the Building Fund and included in this financial report.

Wojt also stated he will look into getting another grant from Focus On Energy to redo the lighting in the Old Shop to LED lighting also.

OLD

BUSINESS:

Review 2016 Budget -

The HRA Re-imbusement from 11/14/16 meeting was discussed, and the Clerk explained that she was unable to deposit this money into the appropriate HRA with Teamsters as they will not accept a pro-rated amount.

Smokey recommended to not payout this money at all being we cannot put it into the employee's HRA account.

Motion by Featherly 2nd by Warner to amend the motion from the November 14, 2016 meeting stating this money will not be paid out to an HRA account as Teamsters does not prorate HRA amounts and being we already paid for their insurance cost and we can't contribute to an HRA we don't contribute anything. All in favor. Carried.

Clerk stated in looking at the budget the only things left are payroll which should be about \$7,000.00, which would leave around \$49,000.00 for the purchase of the new truck.

NEW

BUSINESS:

Truck Quotes -

Smokey opened the only quote we received which is from Link Brothers. Total amount is \$69,155.00 with a trade and rebates of \$23,910.00 and amount due of \$45,245.00.

Motion by Jim Smith 2nd by Warner to approve the quote of \$45,245.00 but to make it a 10' Plow instead of a 9.2' Plow, plus the dollar difference between the price of the plows. All in favor. Carried.

Narrow's Trail -

Smokey stated that FEMA will not cover the Culvert as what they were going to cover does not meet state specifications.

Wojt stated he & Larry met with Frank Scalzo from Washburn County and an engineer that the County works with on November 16, 2016. The engineer came in with a quote for a boxed culvert that would raise it 2 additional feet to meet DNR requirements. The estimate on this boxed Culvert is \$200,000.00.(Copy of estimate attached)

Wojt also stated that Rick Buchman came back with an estimate if we were to remove the current Culvert. The county came back with an estimate of \$17,752.00. (Copy of estimate attached)
We would still have the option of just repairing it.

More discussion on this matter.

Set Town Caucus Date –

The Town Caucus will be at 6:30 PM before the Regular Board meeting on Monday January 9, 2017.

Employee 2017 Raises –

Smokey recommended .50 cents per hour across the board.

Motion by Wojt 2nd by Jim Smith to increase all Employees wages by a .50 cent per hour raise to begin January 1, 2017.

All in favor. Carried.

Resolution #97 – Town Taxes

Motion by Warner 2nd by Featherly to approve Town Tax Resolution #97 for the 2016 Tax Levy in the amount of \$678,000.00 payable in 2017. All in favor. Carried.

HRA – Re-Imbursement from 11/14/16 Meeting –

This was previously discussed under Old Business – Review 2016 Budget.

ROADS:

Maintenance -

Smokey stated the road crew have been plowing, sanding, brushing. Island View to be brushed next. Have taken guard rails down on St. Croix Trail.

Purchases –

Nothing at this time

**MONTHLY
REPORTS:**

Fire & Ambulance –

Smokey gave report stating there were 36 Ambulance runs in November of which 7 were in the Town. And there were 6 Fire runs with 0 being in the Town.

Transfer Station –

Smokey reported there were 8 loads in October, Average 91.23 ton, 11.4 ton per load. Total Year to date taken in \$37,294.00.

Constable –

Erik informed the board the old squad car was sold at auction but due to a title issue he doesn't know the amount of the sale.

Erik needs to buy a sling for the new tactical shot gun and also needs and oil change and new battery for the new squad car. Board gave him permission do so.

The Mutual Aid agreement has been signed by the Village.

Lakes Committee –

Nothing at this time

Clerk's Update –

Clerk stated we did get the full amount of the Focus on Energy Grant which was discussed previously.

Discussion from Other Meetings –

Nothing at this time

CITIZENS

COMMENTS: Nothing at this time

DATE &

AGENDA: **Next Board Meeting:** January 9, 2016 at 7PM

Agenda Items –Direct Deposit Research, Roy's Sealcoating quote to stripe parking lot

Jim Smith asked about the Security Camera situation, as they are still not working.

Smokey stated for us to now contact a lawyer regarding this matter. The clerk will contact Kathy Zumbrunnen.

Dawn Pearce asked if there could be a light for the dark areas of the parking lot at night. as it is very hard for the older people to see especially on election days. Smokey stated we can go ahead and do this.

ADJOURN: Motion by Warner 2nd by Featherly to adjourn. All in favor. Carried.
Meeting adjourned at 8 PM.

Chairman

Clerk/Treasurer