

**MINUTES OF THE REGULAR BOARD MEETING
May 14, 2018 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

VERIFY LEGAL

POSTING

NOTICE: Clerk verified.

CALL 2018 BOARD OF REVIEW TO ORDER & ADJOURN TO LATER DATE: BOR was called to order by Harold Smith at 7 PM. Roll call taken, all members present. Motion by Featherly, 2nd by Wojt to hold BOR on 8/15/2018 from 5-7pm. All in favor. Motion Carried. BOR adjourned at 7:04 PM.

CALL TO

ORDER: Meeting was called to order by Harold Smith at 7:04 PM.

ROLL CALL: Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway, Clerk/Treasurer, Alicia Swearingen, Deputy Clerk/Treasurer

APPROVE

AGENDA: Motion by Wojt, 2nd by Warner to approve the agenda presented. All in favor. Motion Carried.

APPROVE

MINUTES: Motioned by Featherly, 2nd by Jim Smith to approve minutes for the March 12th Regular. All in favor. Motion Carried.

PAY BILLS:

Motion by Jim Smith, 2nd by Featherly to pay Debit Transaction 170-173 and check numbers 27607 – 27657 in the amount of \$82,048.45. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by Warner, 2nd by Featherly to approve the Financial Statement dated May 14th, 2018 in the amount of \$1,033,836.69. All in favor. Motion Carried.

OLD

BUSINESS: AIRBRB- Roger & Linda updated. Discussion followed. Ordinances and paperwork will be approved and passed at next meeting.

NEW

BUSINESS: Matt Peterson – Comforts Donation – Matt was present and explained what Comforts is and what they do. They would like a donation to add a building addition for a kitchen space so they can buy bulk foods and legally repackage to hand out which will save money. Smokey asked if any other municipalities have donated. Matt said who has donated and how much. Discussion followed. Linda asked to abstain from voting as she is also a member of the Comforts board. Motion by Warner, 2nd by Wojt to give a \$500 donation. All in favor. Motion Carried.

Liquor License Approval for Publishing in the paper – Rest EZ applied for a Class A beer license. Gruzy's applied for a Class B liquor license. Black Bear Golf Course applied for a Class B liquor and a tobacco license. Motion by Jim Smith 2nd by Warner to have these posted in the paper. All in favor. Motion Carried.

Request for Board Meeting 6pm Start Time – Featherly motioned for a 6pm meeting start time, 2nd by Wojt. Discussion followed. Concern was raised for people being able to make it if they are working. Featherly amended motion to have a 6:30pm start time, 2nd by Wojt. 2 yes, 3 no. Motion failed.

Place 140M Grader into equipment replacement rotation – Larry said its 10 years old now, he would like it to fall into a 10 yr rotation on opposite year of trucks. \$16,000 has already been put into it so far this year. Would like to see a new one come in the spring of 2019. Discussion followed. Smokey asked Larry to start getting some prices and trade value for further discussion at next meeting. Motion by Jim Smith, 2nd by Wojt to have Larry get price and trade information. All in favor. Motion Carried.

Set date for town cleanup – Discussion. Motion by Wojt, 2nd by Featherly for June 2nd, 2018 with 9am start time. All in favor. Motion Carried.

UW-Green Bay Institute July 16-20, 2018 - Susan said this is her last year with Clerks school. She will have to go back again next year for a final wrap up which will touch on the treasurers side. She would like for Alicia to go this year to get started with the schooling vs. waiting 3 years for her to finish. Susan went the Clerk's side, she would like to see Alicia do the Treasurer's side. School plus hotel would be roughly around \$1000, possibly a little more. Classes are 8-5. Discussion followed. Came up with several ideas on how the office could be open for this week. Chuck asked how many additional hours Alicia would have. Susan estimated about 12 extra. Linda asked if the budget could handle it. More discussion followed. The board agreed they would like to have Alicia go to school and stated it will be added into next year's 2019 budget. No fire dues this year hurt our budget.

BOR Ordinance – Chuck discussed what was learned at the WI Towns meeting in regards to BOR. We should have an ordinance set in place for the BOR process. There is a sample ordinance in the towns monthly mailer that we could follow. We also should have an ordinance for an emergency plan. Discussion followed. The office will work on an ordinance for next meeting.

ZONING: N/A

ROADS: **Maintenance-** Larry updated. Chip and Crack Seal have been completed. The Horseshoe Bend Rd culvert with start being repaired about 2 weeks, Nancy Lake Rd culvert will follow. They will work on one side of the road at a time, so no detour.

Purchases- N/A

**MONTHLY
REPORTS:**

Fire & Ambulance- Smokey reported the Fire had 3 calls and Ambulance had 12 calls in April.

Transfer Station- Chairman gave report stating there were 5 loads in March with a total collection of \$1774 as of 3/31/18. Total collected YTD is \$4,618. \$392 ahead of this time last year

Constable- Erik was present. He wanted to stress that this is the time of year for cabin break-ins, please be aware and report anything you may think is unusual in your area. Erik and Duane are working on getting the battery issue fixed in the squad car.

Lakes Committee- Member was present and updated. They are still planning on doing boat inspections this year. Zebra mussel signs are on order, the town will provide posts for these. McKenzie lake is going to be using a washing station this summer to see if it helps minimize the spreading of zebra mussels.

Clerk's Update- Alicia went to Minocqua last week for Clerks and QuickBooks training. She enjoyed it and brought back some useful information. Porta Potty pricing was requested after last meeting. We have found the price to be \$125. Discussion followed. Jim suggested buying a used one and getting a price for weekly cleaning. The office will gather information for next meeting.

Discussion from Other Meetings- Linda went to the county meeting. New members/committees are now in place. She is now on the zoning committee.

CITIZENS

COMMENTS: N/A

DATE &

AGENDA: Next Board Meeting: Next meeting will be held on Monday June 11th, 2018 @ 7pm.
Agenda Items: BOR and Emergency Ordinances. AirBNB. Porta Potty pricing. Grader. Linda requested executive session at end of meeting for personnel issues.

ADJOURN: Motion by Featherly, 2nd by Wojt to adjourn. All in favor. Motion Carried.
Meeting adjourned at 8:34 PM.

Chairman

Clerk/Treasurer