

**MINUTES OF THE REGULAR BOARD MEETING
DECEMBER 13, 2021 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: L Featherly verified.

CALL TO

ORDER: Meeting was called to order by Harold Smith at 6:00 PM.

ROLL CALL: Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by L Featherly to approve the agenda as presented with the exception of moving Mr. Tuttle to the top, 2nd by C Warner. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve minutes from the November 8th Regular Board Meeting and all the Special Meetings, 2nd by C Warner. All in favor. Motion Carried.

PAY BILLS:

Motion by L Featherly to pay debits 356 and check numbers 29774-29813, 2nd by J Smith. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by J Smith to approve the Financial Statement dated December 13, 2021 in the amount of 976,735.22, 2nd by R Wojt. All in favor. Motion Carried.

OLD

BUSINESS: **Greenwood Cemetery & Financial Statement** – Susan reported there were 2 Full Burials, 1 cremation, 1 plot purchased and an interest payment for a total of \$50,409.14 in the Cemetery Fund. Motion by L Featherly to approve the Cemetery Financial, 2nd by C Warner. All in favor. Motion Carried.

Short Term Rental Licenses – There was one short term rental, who had been waiting on the state. Motion by L Featherly to approve the Short Term Rental, 2nd by C Warner. All in favor. Motion Carried. L Featherly is still working on 2 outstanding rentals.

Gracie Lane Property – Still waiting to hear on survey.

NEW

BUSINESS: **Town Tax Resolution #108** – Just needs to be signed

2021 Budget Review – Discussion around purchases needed for the remainder of the year. DEF shortage which is what we need to run the Town equipment. H Smith suggested purchasing 500 gallons if the shelf life will support it. Discussion around crushed gravel, office supplies such as paper towels.

Warren Tuttle – Came to introduce himself to the Board and Town Members as he is running for Sheriff.

ZONING: N/A

ROADS: **Maintenance** – H Smith reported the Road Crew has been hauling salt sand and plowing. L Featherly asked if there had been a new employee hired? H Smith confirmed there was a new employee hired. L Featherly asked if anyone was aware of this, the answer was no. Further discussion will take place in closed session. R Wojt brought up Lakeside Bridge was built in 1926, talked with Brian Danielson regarding the funds that were passed in congress for the bridges and roads but he is not sure how that will be distributed yet. Talked with JoAnn Denninger about who Frog Creek used to engineer their replacement bridges they used Ayers and Associates. Spoke to Dave Pantzlaff on Dec 3rd, he is checking the bridge to see what rating it is and Roger is still waiting to hear back from Dave. Dave is checking to see if it needs to be replaced or if there is some other type of maintenance that can be done to it.

Purchases – Truck is supposed to be in Eau Claire mid-week then needs to go to Marshfield.

**MONTHLY
REPORTS:**

Fire & Ambulance Report – C Warner reported there were a total of 6 Fire Calls, 3 for the Town of Minong and 24 total calls for the Ambulance, 9 of them were for the Town of Minong. Received phone call from Jim McConnell with North Memorial regarding the town's options.

Transfer Station Report – J Smith did not have anything to report since the Transfer Station is still looking for an employee so we are not receiving full reports yet.

Constable – Eric reported the DNR is looking for comments (on line) for new guidelines for ATV & UTV trails. We have also been assigned a warden starting in 2022. Discussion around the Village pricing out a new squad truck.

Lakes Committee – N/A

Clerk's Update – Susan reported that the tax bills have been sent out.

Discussion from Other Meetings- C Warner attend the Health and Human Services meeting, an update on COVID was provided and Washburn County numbers are as follows: in October there were 266 cases, November 505 cases and from December 1st – 12th 166 cases. The county nurse has received a new position and they are in the process of looking for a replacement. L Featherly stated she attended the County Board Meeting they completed the budget and last month they had the Youth and Government Day.

**CITIZENS
COMMENTS:** N/A

**DATE &
AGENDA:**

Next Regular Board Meeting: Next meeting will be held on Monday, January 10, 2022 at 6:00 pm.

Agenda Items:

ADJOURN TO CLOSED SESSION PERSUANT TO STATUTE 19.85 – EMPLOYEE PROCEDURE FOLLOW UP:

Motion to adjourn meeting at 6:55 pm by L Featherly, 2nd by C Warner.

BOARD TO CONVENE INTO OPEN SESSION & POSSIBLE BOARD ACTION – Motion at 7:49 pm by J Smith to go to open session, 2nd by L Featherly. Motion by L Featherly to continue to follow the CDC COVID Guidelines and Chairman to talk to with the Highway employees about this and recent employee issues. All personal issues and problems go to the Chairman 1st, 2nd by C Warner. All in favor. Motion Carried.

ADJOURN MEETING: Motion to adjourn meeting at 7:50 pm by L Featherly, 2nd by R Wojt.

Chairman

Clerk/Treasurer