

**MINUTES OF THE REGULAR BOARD MEETING
APRIL 11, 2022 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: L Featherly verified.

CALL TO

ORDER: Meeting was called to order by Harold Smith at 6:00 PM.

ROLL CALL: Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith and Susan Conaway
Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by J Smith to approve the agenda as presented, 2nd by L Featherly. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve minutes from the March 14th Regular Board Meeting, 2nd by C Warner. All in favor. Motion Carried.

PAY BILLS:

Motion by L Featherly to pay debits 368-370 and check numbers 29974-30022, 2nd by C Warner. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by J Smith to approve the Financial Statement dated April 11, 2022 in the amount of 1,324,068.91, 2nd by R Wojt. All in favor. Motion Carried.

OLD

BUSINESS: **Greenwood Cemetery & Financial Statement** – Susan reported the only contribution this month is the interest amount bringing this month's total to \$50,621.37 in the Cemetery Fund. Motion by L Featherly to approve the Cemetery Financial, 2nd by C Warner. All in favor. Motion Carried.

Short Term Rental Licenses – L Featherly reported we are waiting a response on the Kimball Property since a letter was put in the mail to them. Also we did receive payment from the Flowage Property.

Gracie Lane Property – Property has been surveyed but we have not received the paperwork in the office. Will discuss as a Board what the price should be at next board meeting.

NEW

BUSINESS: **2022 Road Bids**

Blacktop Bid – H Smith opened sealed bid

Monarch Paving was the only bid for Blacktop

Misty Bog Road - 2" complete with warm mix shape is \$111,588.52

Dutch Drive - 2" complete with warm mix shape is \$13,385.23

Flex Patching Bids – H Smith opened sealed bids

Roy's Sealcoating

Brooklyn Road – \$5,880

Lakeside Road South – \$3,000

Smith Bridge Road – \$6,300

Total \$15,180.00

Fahrner

Brooklyn Road – \$17,093

Lakeside Road South – \$10,760

Smith Bridge Road – \$16,371

Total \$44,224.00

Crack Seal – H Smith opened sealed bids

Roy's Sealcoating

Nancy Lake Road – \$2.45 / pound

Fahrner

Nancy Lake Road - \$4.00 / pound

Chip Seal Bids - H Smith opened sealed bids

Fahrner

Brooklyn Road – \$119,415

Lakeside Road South – \$48,149

Total - \$167,564

Scott Construction

Brooklyn Road – \$91,876

Lakeside Road South – \$38,722

Total - \$130,598

C Warner motioned to accept Roy's Sealcoating bid for the Flex Patch for the \$15,180 for the 3 roads, Roy's bid for the \$2.45 per pound on the Crack Seal, Scotts bid of \$130,598 for Chip Seal on Brooklyn Road and Lakeside Road South and Monarch's bid of \$13,385.23 on Dutch Drive, 2nd by L Featherly. All in favor. Motion Carried.

Windows – R Wojt stated he had 2 quotes one from Spooner Window and Door and one from Joe Sorenson. Need more clarification on quotes. J Smith made motion to table until next month, 2nd by L Featherly. All in favor. Motion Carried.

Town Hall & Landscaping – Need to figure out what we are having the residents of the Gordon Correctional Facility do for us. The bricks on the side of the entrance need to be replaced. Enclose doorway, add door, remove the timber around the building and replace with brick also brick in front of the shop. C Warner made motion to get the block and material ordered so it is available for when the residents come to work on Town Hall and Shop, 2nd by J Smith. All in favor. Motion Carried. Entry to be discussed at the next meeting.

Taylor Lake Road - Frog Creek wrote a grant that required 2 municipalities own a road. The Town of Minong was told by Frog Creek that they required a letter of support and no payment would be due by the Town of Minong. Later the Town of Minong was told that to get the grant, it would be an 80 / 20 split and the 20% would have to be paid 10% of the Town of Minong and 10% by Frog Creek. C Warner motioned that the Town of Minong not pay anything for Taylor Lake Road, 2nd by L Featherly. All in favor. Motion Carried

Safety Boots for Road Crew – L Radzak stated they took the MSHAW class last month and it was stated in the training that the employer needs to pay for safety boots. L Featherly motioned that the Town will reimburse the employees for a pair of steel toed work boots up to \$150.00 per year, 2nd by R Wojt. 3 Ayes, 2 Nays – H Smith & J Smith. Motioned Carried.

Review & Update Employee Handbook – The Board reviewed the Employee Handbook 401-605 Employee Benefit Program and there were a few updates.

Cemetery Clean Up – L Radzak suggested that maybe the residents could do the cemetery clean up this year. L Featherly motioned to hire the residents do the spring cemetery work if they have the time, 2nd by R Wojt. All in favor. Motion Carried.

ZONING: **John Link** – Rezone request from Agricultural to RR1 – L Featherly motioned to accept the rezone and pass on to the county, 2nd by J Smith. All in favor. Motion Carried.

ROADS: **Maintenance** – L Radzak stated they are starting the summer work, grading, sweeping and patching.

Purchases – Discussion on how the truck is going to get paid, J Smith motion we take out a loan for \$100,000 to pay for the truck, 2nd by C Warner. All in favor. Motion Carried.

SNW Buoy Permit – Advised Paul Gundersen to go ahead and purchase the Buoy's for the Minong Flowage and put them in.

**MONTHLY
REPORTS:**

Fire & Ambulance Report – C Warner reported there were a total of 1 Fire Call, for traffic control, and 9 total Ambulance calls, 1 call for the Town of Minong. He also attended the fire and ambulance meeting in March the Board Chair is adversarial and is questioning of the fire and ambulance personal, they were also given some false information at that meeting. One of the ambulances is in need of repair to the cost of \$23,581 they are going to repair it and it will take approximately a month.

Transfer Station Report – J Smith did not have a report since he provided the March Report to the Town Board last month. He will have a new one for May.

Constable – Eric reported we no longer have an evening police officer. They are looking for a replacement but are having a hard time to get any qualified officer with the pay they are receiving. For now we are falling back on the county.

Lakes Committee – N/A

Clerk's Update – No updates

Discussion from Other Meetings- C Warner attended the Library Meeting this morning, in March they had over 300 books checked out and there are a lot more individuals coming into the library. The new assistant director has some good ideas. L Featherly attended the County Board meeting the zoning is going to be working on the subdivision chapter 62 ordinance, re-org will be happening at next meeting with all of the new board members. She also called the Towns Association regarding the Advocacy Council Ambassador Program and they are just in the beginning stages and will contact her when they are ready. C Warner gave an update from the Town Association Meeting they attended, they talked about the ARPA Funds and that we should be able to use the funds for road work, cemetery work, need to submit a report this month for last year's spending. Fire Numbers are supposed to be starting this year.

CITIZENS

COMMENTS: N/A

DATE &

AGENDA: Next Regular Board Meeting: Next meeting will be held on Monday, May 9, 2022 at 6:00 pm.
Agenda Items: Windows, Employee Handbook 701-905, Front Entry.

ADJOURN MEETING: Motion to adjourn meeting at 7:37 pm by L Featherly, 2nd by C Warner.

Chairman

Clerk/Treasurer