

**MINUTES OF THE REGULAR BOARD MEETING
MAY 9, 2022 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: H Smith verified.

CALL TO

ORDER: Meeting was called to order by Harold Smith at 6:00 PM.

ROLL CALL: Jim Smith, Linda Featherly, Roger Wojt, Chuck Warner, Harold Smith, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by J Smith to approve the agenda as presented, 2nd by R Wojt. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve minutes from the April 11th & April 19th Meetings, 2nd by C Warner. All in favor. Motion Carried.

PAY BILLS:

Motion by L Featherly to pay debit 371 and check numbers 30023-30067, 2nd by J Smith. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by C Warner to approve the Financial Statement dated May 9, 2022 in the amount of 1,031,834.46, 2nd by L Featherly. All in favor. Motion Carried.

ZONING:

Tony Turk presented the preliminary subdivision plat for the Rothe Property.

OLD

BUSINESS: **Greenwood Cemetery & Financial Statement** – Susan reported we had one plot sold and interest this month bringing this month's total to \$50,927.22 in the Cemetery Fund. Motion by J Smith to approve the Cemetery Financial, 2nd by R Wojt. All in favor. Motion Carried.

Short Term Rental Licenses – R Kellen reported that we are starting to receive the applications and we will have more to present to the board in the next meeting.

Gracie Lane Property – Survey has been completed however, we have not received any paperwork back at this time.

NEW

BUSINESS: **Review & Update Employee Handbook** – The Board reviewed the Employee Handbook 701-950 only one change was brought up. L Featherly suggested adding a 313 for the Safety Boots that were approved at the April Meeting. There will be a review of the updated Employee Handbook at next month's meeting.

Town Hall Entryway – A bid from Joe Sorenson was opened for the replacement of windows. The break down was Replace Windows (Labor & Materials) \$2,120.00, Windows & Building materials \$3,765.82

and Disposal Fee \$150.00. Motion by R Wjot to accept the bid of \$6,035.82 for the windows, 2nd by L Featherly. All in favor. Motion Carried. A discussion followed about the landscaping for the Town Hall and Shop and the Entryway. R Wjot motioned that we purchase block for around the Town Hall going 3 foot out, getting 2" rock from the quarry, 2nd by L Featherly. Discussion about entryway, L Featherly made a motion that Roger be in charge of getting someone to get a drawing so we can take bids for the entryway, 2nd by J Smith. All in favor. Motion Carried.

2022 Liquor Licenses AD for Paper – Susan reported that we had received the Liquor Licenses Applications Class A for Rest E-Z, Class B for Gruzzy's and Black Bear and is asking for the Board's approval to place an ad in the paper. Motion to place Liquor License ad in paper by L Featherly, 2nd by C Warner. All in favor. Motion Carried.

Senior Center Project – Kathy Turk gave a presentation on behalf of the Minong Senior Center asking for a donation to help replace the parking lot. Discussion followed however, the Town of Minong is not allowed to give a donation to a private entity or non-profit.

Snowplowing Continuity – will be discussed at a future meeting.

Chairman & Board Wages - will be discussed at a future meeting. Susan was handed an envelope which she opened, it was Harold Smith's resignation as Chairman of the Board for the Town of Minong effective immediately.

Board Member Phone Stipends - will be discussed at a future meeting.

ROADS: **Maintenance** – Larry Radzak reported that all of the gravel has been crushed. Grading, sweeping and patch filling are complete for now.

Purchases – The new truck has arrived.

**MONTHLY
REPORTS:**

Fire & Ambulance Report – C Warner reported there were a total of 3 Fire Calls, 1 for the Town of Minong and 20 total Ambulance calls, 4 calls for the Town of Minong.

Transfer Station Report – J Smith reported there were 4 loads for April, with an average of 11.4 and a total of 25.93 tons. \$180 for tires and 220 in appliances. Price of yard debris, limbs, pine needles & leaves went up to \$7.00 and furniture & mattress for non-residents went up to \$15.00.

Constable – Discussion about dogs that were picked up by the County. He will take the dogs to the Human Society tomorrow if no one picks them up.

Lakes Committee – N/A

Clerk's Update –Susan would like to ask if there is a possibility of setting up a Town of Minong Facebook page or discuss at next month's meeting.

Discussion from Other Meetings- L Featherly attended the County Board meeting which she reported consisted of re-organizations and committee assignments were given. C Warner attended the Library Meeting this morning there was some good news that over the last four months the circulations are averaging around 275 to 280 per month, highest it has been in years. New book case for the children's section is being made. On June 11th there is going to be children's program. C Warner also attended the County Health and Human Services meeting, new members there. There was some Chapter 30 zoning concerns on a residents in the Town of Evergreen about it looking like a dump and they are referring it to the County for possible help. If the County gets involved for doing any help for Evergreen they should help the Town of Minong.

CITIZENS

COMMENTS: Question about the landscaping and entry that did not get discussed, the Board re-visited this. Question about the Transfer Station and walk-ins, also discussion about what is a load of brush. Question about what happens when Chairman resigns.

DATE &

AGENDA: Next Regular Board Meeting: Next meeting will be held on Monday, June 6, 2022 at 6:00 pm.
Agenda Items: Town of Minong Facebook page, Direct Deposit, Liquor Licenses, Operator Licenses, Town Hall Entryway, Residents Cemetery Clean Up, Review Entire Employee Handbook. Setting Special Board Meeting, Wednesday, May 11 at 11:00 for Chairman and possible vacant position.

ADJOURN MEETING: Motion to adjourn meeting at 7:10 pm by J Smith, 2nd by L Featherly.

Chairman

Clerk/Treasurer