

**MINUTES OF THE REGULAR BOARD MEETING
JUNE 6, 2022 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

SWEARING IN

SUPERVISOR #1: David Conaway took his oath as Town of Minong Supervisor #1.

VERIFY LEGAL

POSTING

NOTICE: C Warner verified.

CALL 2022 BOARD OF REVIEW TO ORDER & ADJOURN TO LATER DATE: Called to order by C Warner at 6:03 PM. Motion by J Smith to call the Board of Review to Order, 2nd by L Featherly. All in favor. Motion Carried. L Featherly motioned that we adjourn the Board of Review to August 8th, 2nd by J Smith. All in favor. Motion Carried. Adjourned at 6:05 pm

CALL TO

ORDER: Meeting was called to order by Chuck Warner at 6:05 PM.

ROLL CALL: Chuck Warner, David Conaway, Jim Smith, Linda Featherly, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by L Featherly, to approve the agenda as presented, 2nd by J Smith. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve minutes from the May 9th, 11th, 19th, & 26th Meetings, 2nd by L Featherly. All in favor. Motion Carried.

PAY BILLS:

Motion by L Featherly to pay debits 372 - 375 and check numbers 30068-30112 and checks 30114-30116, 2nd by J Smith. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by L Featherly to approve the Financial Statement dated May 9, 2022 in the amount of 949,224.39, 2nd by J Smith. All in favor. Motion Carried.

GREENWOOD

CEMETERY &

FINANCIALS: Susan Reported she sold 6 plots and there was 1 cremation plus interest, we bought a broom to clean off the headstones after it was mowed giving us an Ending Balance of \$52,874.54. J Smith made a motion to approve the Cemetery Financials, 2nd by L Featherly. J Smith suggested that we pull out the existing fence and put in a new one. L Featherly suggest we could use the ARPA Funds for this. All in favor. Motion Carried.

NEW

BUSINESS: Minong Senior Center – Kitty Waggoner came to speak to the Board about a helping hand and what we can do for the senior center to raise money for the parking lot.

Review entire Employee Handbook – J Smith made a motion to table the handbook to go into closed session, 2nd by L Featherly. All in favor. Motion Carried.

Town Hall – Received an invoice/bid in the amount of \$12,391.29. J Smith reported this amount would be for enclosing the front entry, door like what we currently have, reusing a couple of the windows that are being replaced, and this could possibly be completed by the end of July. L Featherly motioned that we accept the bid from Professional Exteriors for \$12,391.29 for the foyer work, 2nd by J Smith. The Town of Minong is responsible for removing current concrete also the 8 x 2 foot slab for wheelchair access will have to cut out the tar. All in favor. Motion Carried. J Smith is to talk to individual.

2022 Liquor Licenses – J Smith made a motion to approve the Liquor Licenses for Black Bear, Buck ‘N’ Wing and Rest EZ Campground, 2nd by L Featherly. All in favor. Motion Carried.

2022 Operator Licenses – Susan reported that the Operator Licenses were due on June 1st, which is the same as every year. We did receive 3 Operator Licenses request from Black Bear 1 was for the Agent and 1 was the same as last year and 1 was new but she did not have any issues with any background check. Rest EZ Campground 2 Owners. L Featherly made a motion to accept the Black Bear and Rest EZ Operator Licenses as presented, 2nd by J Smith. All in favor. Motion Carried.

Short Term Rentals – R Kellen stated we had 10 Short Term Rental Licenses. J Smith made a motion to accept all 10 Short Term Rental Licenses, 2nd, by L Featherly. All in favor. Motion Carried.

Facebook Page – Susan wanted to talk to the Board about what her intentions are. This is more for information only. J Smith made a motion that Susan set up a Town of Minong Facebook Page, if it does not work out the way the Board intends to, it would be pulled down, 2nd by L Featherly. All in favor. Motion Carried.

Direct Deposit – This is still being worked on but we need to get the signature cards completed before we can move forward. The hope is that we will be live by July. J Smith made a motion that we table the Direct Deposit until next month, 2nd by L Featherly. All in favor. Motion Carried.

2022 Dump Truck Extended Warranty – C Warner stated that the price of the truck included the extended warranty (84 months).

ROADS:

Maintenance – C Warner read the report from L Radzak as to what they worked on this past month. Ditch work on Misty Bog and Nancy Lake Road, tree removal, sand pockets on Nancy Lake Road and St. Croix Trail, doing some ATV/UTV repair work, since there has been some damage from ATV/UTV riders. They have been grading roads and reconstructed Rothe Road, widened it out & added some gravel, Dutch Drive widening and graveling. Did some patching, replaced road signs that were pushed over.

Purchases – No new purchases.

OLD

BUSINESS:

Gracie Lane Property – Survey has been completed however, we have not received any paperwork back at this time.

MONTHLY

REPORTS:

Fire & Ambulance Report – C Warner reported there were a total of 7 Fire Calls, 3 for the Town of Minong and 24 total Ambulance calls, 9 calls for the Town of Minong.

Transfer Station Report – J Smith reported there were 4 loads for April, with an average of 11.4 and a total of 25.93 tons. \$0 for tires and \$0 in appliances. They did find a place for the new communications tower. The Town of Minong’s Free Day is August 13th.

Constable – He is at the Village Meeting since it was on the same day.

Lakes Committee – N/A

Clerk's Update –Susan reported that we are having an election in August, her and Rhonda are going to be doing some webinars for refreshers and staying up to date. Rhonda is also going to begin the Treasurers training books. Busy with the Liquor Licenses, Operator Licenses and Short Term Rentals as well as the Cemetery.

Discussion from Other Meetings- L Featherly attended the County Board meeting which she reported had 3 big take-a-ways. One, the county sold 38 acres to Bit Coin mining company. Two, the Aging and ADRC Department was combined with Barron, Rusk and Washburn counties and Barron and Rusk have decided to continue without Washburn county, so there is a potential that there would be some hiring that would have to happen. This is just happened last month so more info to come. Last thing, retirement in the Village for the police chief.

CITIZENS

COMMENTS: K Richards, asked if it was ok to put up signs previously for the monarch's is it ok to keep doing this. Individual reached out about the Lakes Committee. Fire signs are going up and the Town of Minong

DATE &

AGENDA: **Next Regular Board Meeting:** Next meeting will be held on Monday, July 11, 2022 at 6:00 pm.
Agenda Items: Operator Licenses, Short Term Rental, Karen Richards-Mowing

CLOSED

SESSION: Motion made by L Featherly to go into closed session, 2nd by J Smith. All in favor. Motion Carried.

ADJOURN MEETING: Motion to adjourn meeting at 8:00 pm by L Featherly, 2nd by D Conaway.

Chairman

Clerk/Treasurer