

**MINUTES OF THE REGULAR BOARD MEETING  
AUGUST 1, 2022 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL  
POSTING**

**NOTICE:** C Warner verified.

Call 2022 BOARD OF REVIEW TO ORDER: Called to order by C Warner at 6:00 PM. Motion by L Featherly to call the Board of Review to Order per the Assessor he would like Open Book on September 1, 2022 from 3:00 – 5:00 PM and BOARD OF REVIEW September 8, 2022 from 5:30 – 7:30 PM, 2nd by J Smith. All in favor. Motion Carried.

**CALL TO**

**ORDER:** Meeting was called to order by Chuck Warner at 6:03 PM.

**ROLL CALL:** Chuck Warner, David Conaway, Jim Smith, Linda Featherly, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

**PLEDGE OF**

**ALLEGIANCE:** Recited.

**APPROVE**

**AGENDA:** Motion by J Smith, to approve the agenda as presented, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**APPROVE**

**MINUTES:** Motion by J Smith to approve minutes from the July 11<sup>th</sup> & 18<sup>th</sup> Meetings, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**PAY BILLS:**

Motion by L Featherly to pay debit 383 and check numbers 30162-30202 along with the Lake Country bill and the O'Reilly's bill once they have been received, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**FINANCIAL**

**REPORT:** Motion by J Smith to approve the Financial Statement dated August 1, 2022 in the amount of \$962,948.44, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**GREENWOOD**

**CEMETERY &**

**FINANCIALS:** Susan reported we received payment for a burial, a cremation and 2 plots plus interest this month and one payment for the digging of a grave giving us an Ending Balance of \$54,503.98. Motion by L Featherly to approve the Greenwood Cemetery Financials, 2<sup>nd</sup> by D Conaway. Town should mow the back of the cemetery. All in favor. Motion Carried.

**NEW**

**BUSINESS:**

**Short Term Rental Licenses** – Susan reported we have 5 short term renewal rentals, and all needed paperwork has been received. Motion by L Featherly to approve the short term rental renewal licenses, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**2022 Operator Licenses** – Susan reported we received 2 Operator Licenses request from Black Bear. Everything is in order for both licenses. Motion by J Smith to accept the Operator Licenses as presented, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**Town Hall** – J Smith reported that the contractor informed him that the door would cost over \$7,200 and he had \$2,500 in his bid Susan called Rice Lake Door and it was going to cost over \$10,000 to put in the same type of door we currently have. There was a discussion to maybe go with a different type of door. J Smith will check on what we could get and the price.

**ZONING:** **Final Plat Rothe Drive** – Tony Turek came to give the board an update and get paperwork completed. Motion by L Featherly to approve a Final Plat signature for C Warner based on the completion of corner post are in for the lots, right of way easement is filled with the county, and an additional 10% is put into the escrow account, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**ROADS:** **Maintenance** –L Radzak’s report stated they were working on the graveling of Rothe Drive and also Deeper Lake Road. They are also mowing.

**Purchases** – No new purchases.

#### UNFINISHED

**BUSINESS:** **Gracie Lane Property** – J Smith contacted SEH regarding surveying Gracie Lane. SEH will do the survey for \$3,400 and it will take him approximately 40 days from when he starts it until it is finished.

**Gilmore Lake Boat Ramp** – C Warner gave an update from the DNR regarding fixing the Gilmore Boat Ramp, after a discussion L Featherly made a motion to attempt to help the Gilmore Lake Boat Landing, no second.

#### MONTHLY

**REPORTS:** **Fire & Ambulance Report** – Fire and Ambulance report had not been sent yet since it is just the first of the month.

**Transfer Station Report** – J Smith reported there were 8 loads for June, with an average of 11.7 and a total of 93.9 tons. \$839 for tires and electronics, \$865 in appliances, \$504 in yard waste and \$30 in bulbs. New prices were in effect as of July 15<sup>th</sup>, No Walk Ins Allowed is being enforced. Free Day for the Town of Minong is August 6<sup>th</sup>.

**Constable** – E Gulbrandsen suggested getting an upgrade to our current security cameras. The current one does not provide enough detail. Fireworks in Wisconsin are illegal, anything that goes boom, bang or is above your head.

**Lakes Committee** – N/A

**Clerk’s Update** –Susan did not have anything new to report at this time.

**Discussion from Other Meetings** - L Featherly attended the County Board meeting in July, she also attended the Public Property meeting and they did make some initial discussions on Sand Island. C Warner attended the Fire and Ambulance Meeting, the Village of Minong will now be charging for water that is put in the fire trucks and will be charged \$2.52 per 1,000 gallons, he also mentioned there was an attorney there to discuss oversight and supervision of employees and operations in general, separation from the Village of Minong’s Insurance, auditing from the 5 towns and operating procedures the only thing the Board was aware of was the Fire and Ambulance getting their own EIN. Could be a cost to the Town.

#### CITIZENS

**COMMENTS:** More discussion regarding the Gilmore Boat Landing and Town door and what type of door/spec.

#### DATE &

**AGENDA:** **Next Regular Board Meeting:** Next meeting will be held on Monday, September 12, 2022 at 6:00 pm. Agenda Items: Town Hall, ARPA Spending Policy

**CLOSED**

**SESSION:** Motion made by J Smith to go into closed session pursuant to Statute 19.85, 2<sup>nd</sup> by D Conaway. All in favor. Motion Carried.

**ADJORN**

**CLOSED**

**SESSION &**

**RESUME**

**OPEN**

**SESSION:** Motion by J Smith, 2<sup>nd</sup> by D Conaway to return to open session. All in favor. Motion carried.

Motion by L Featherly to purchase new camera system from Tru Lock for the Town Hall & Shop, 2<sup>nd</sup> by D Conaway. All in favor. Motion carried. J Smith will work with Tru Lock on this project. New monitor for office will be purchased for all cameras to be viewed on monitor at the Town Hall.

Motion by L Featherly for Susan to reach out to CCS about creating the .gov email for the Town, 2<sup>nd</sup> by D Conaway. All in favor. Motion carried.

**ADJOURN MEETING:** Motion by L Featherly to adjourn meeting at 7:55 pm, 2<sup>nd</sup> by D Conaway.

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Chairman

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Clerk/Treasurer