

**MINUTES OF THE REGULAR BOARD MEETING
MAY 13, 2024 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: C Warner verified.

CALL TO

ORDER: Meeting was called to order by Chuck Warner at 6:00 PM.

ROLL CALL: Chuck Warner, David Conaway, Dean Patrick, James Smith, Christine Holland, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by C Holland to approve the agenda as presented, 2nd by D Conaway. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve the minutes as presented from the April 8th and May 1st Meetings, 2nd by C Holland. All in favor. Motion Carried.

PAY BILLS:

Motion by J Smith to pay debts 463-467 and check numbers 31128-31168, 2nd by D Conaway. All in favor. Motion Carried.

FINANCIAL

REPORT: Motion by J Smith to approve the Financial Statement dated May 13, 2024 in the amount of \$1,149,574.49, 2nd by D Conaway. All in favor. Motion Carried.

GREENWOOD

CEMETERY &

FINANCIALS: Susan reported we sold 4 plots, had 1 cremation and interest for an Ending Balance of \$50,173.18.54. Motion by D Conaway to approve the Greenwood Cemetery Financials, 2nd by C Holland. All in favor. Motion Carried. C Warner asked for Board approval to survey the new section of the cemetery. Motion by D Patrick to look into surveying the Greenwood Cemetery, 2nd by D Conaway. Discussion by Board. Motion by D Patrick to get bids for surveying, 2nd by C Holland. D Patrick amended his original motion to get bids, 2nd by C Holland. Motion by D Patrick to get quotes for surveying the property, 2nd by C Holland. All in favor. Motion Carried.

MINONG POLICE

REPORT/

UPDATE: The Board reviewed the police report, C Warner reported there were a total of 40 calls for the month of April 40. This could be down because one of the Police Officers was on vacation so calls were picked up by the County.

NEW

BUSINESS: **Northstar Charter Youth Advocacy Request** – C Warner met with the Youth Advocacy Group at the school. Half of the kids were working on road clean up as their project and the other half were working on parks of the whole school district. The park improvement group would like to possibly improve Bass Lake Park. They want to see if the Board would consider seeing if there were any grants available to help with the improvement. C Warner did reach out to the DNR and found out that there are grants available for park improvements. C Holland said she would work on this with the Charter Youth Advocacy Group. Motion by C Warner to look into grants for improvements to Bass Lake, 2nd by J Smith. Discussion by the Board followed. All in favor. Motion Carried

Bond Park Sign – There was a sign in Bond Park with the history of how Bond Park came about. Motion by J Smith to replace the history sign at Bond Park, 2nd by C Holland. Discussion by the Board followed. C Warner asked where the money was going to come from, more discussion followed. J Smith amended his motion to replace the sign, 2nd by C Holland. Motion by J Smith to get pricing for the sign, 2nd by C Holland. All in favor. Motion Carried.

Muskrat Drive – Susan reported after talking to County Zoning and Land Records and Mapping, we have discovered that Muskrat Drive is also known as Villa Parkway. This came to our attention because someone is going to put a driveway on Villa Parkway. The Board needs to decide what they want this road called, Muskrat Drive or Villa Parkway, it can be listed as either. Motion by J Smith to leave as Muskrat Drive, 2nd by D Conaway. Discussion by the Board followed. All in favor. Motion Carried.

Dusty Road – Susan reported this is a similar situation Dusty Road is also named Bensenville Drive. The Board needs to decide what they want this road called, Dusty Road or Bensenville Drive, it can be listed as either. Motion by D Patrick to leave as Dusty Road, 2nd by J Smith. All in favor. Motion Carried.

Resolution 2024-02 – Abandon a portion of Gracie Lane Road – We had the original motion, letters were sent, we had the Hearing, now we need the resolution to adopt the Abandonment of a portion of Gracie Lane Road. Motion by J Smith to approve Resolution 2024-02 Abandon a portion of Gracie Lane Road, 2nd by C Holland. D Patrick abstained from voting. 4 in favor, no opposed. Motion Carried.

ZONING: Tax ID 20908-40 - Michael & Kelly Ince – Came before the Board, they would like to create 2 – 5 acre parcels and would like the Town to approve their request. Motion by J Smith to approve the change to from Forestry to Residential Ag, 2nd by D Conaway. Discussion followed. All in favor. Motion Carried.

ROADS &

ROAD WORK: **Maintenance** – B Henning asked the Board for approval to start stumping and brushing on Muskrat Road so we can get this road on next year's road plan. Motion by D Patrick to allow the road crew to start stumping and brushing after residents on that road are notified that we will be doing work, 2nd by C Holland. All in favor. Motion Carried.

Purchases – No purchases were made.

UNFINISHED

BUSINESS: Gracie Lane Property – No update.

MONTHLY

REPORTS: Fire & Ambulance Report – For April there were 3 Fire calls 2 for the Town of Minong, for April there were 9 Ambulance calls, 3 for the Town of Minong.

Transfer Station Report – C Warner reported that the new scale will be installed on May 30th – June 4th. The Transfer Station will be closed during this time.

Library Report – C Warner did not attend the Library Meeting this month.

Lakes Committee – L Bourget reported that Harlan Johnson who was here last month did meet with Chicog. The Lakes Committee for the Town of Minong they have been focused on the Clean Boat/Clean Water all is going well so far. There is a Lakes Committee Meeting on June 15th.

Chairman Report – C Warner gave an update on what Todd and he learned at the first ever Road school put on by the Wisconsin Towns Association. Good information, good networking and class room trainings. Chuck was able to get road work bid forms from another municipality he will bring that to the Board at a later date. They learned about the proper way to chip seal.

Clerk's Update – Susan attended a District meeting on May 10th and she now has a Co-director so she is not the sole Director in District 1.

CITIZENS

COMMENTS: C Myers asked when the new cemetery cleanup day would be. At this time, the cemetery looks nice so we are moving to a fall clean up.

DATE &

AGENDA: Next Regular Board Meeting: Will be held on Monday, June 10, 2024 at 6:00 pm.
Agenda Items: Bid forms, LRIP

ADJOURN

MEETING: Motion by D Conaway, 2nd by J Smith to adjourn meeting at 6:40. All in favor. Motion Carried.

Chairman

Clerk/Treasurer