

**MINUTES OF THE REGULAR BOARD MEETING  
SEPTEMBER 9, 2024 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL**

**POSTING**

**NOTICE:** D Conaway verified.

**CALL TO**

**ORDER:** Meeting was called to order by David Conaway at 6:00 PM.

**ROLL CALL:** David Conaway, Chuck Warner, Dean Patrick, James Smith, Christine Holland, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

**PLEDGE OF**

**ALLEGIANCE:** Recited.

**APPROVE**

**AGENDA:** Motion by J Smith to approve the agenda as presented, 2<sup>nd</sup> by C Warner. All in favor. Motion Carried.

**APPROVE**

**MINUTES:** Motion by J Smith to approve the minutes as presented from the August 20<sup>th</sup> & 26<sup>th</sup> Meetings, 2<sup>nd</sup> by D Patrick. All in favor. Motion Carried.

**REVIEW**

**BILLS:** No question regarding debts 482-483 and check numbers 31307-31335.

**FINANCIAL**

**REPORT:** Motion by C Warner to approve the Financial Statement dated September 9, 2024 in the amount of \$1,068,216.52, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**GREENWOOD  
CEMETERY &**

**FINANCIALS:** Susan reported we had interest and wrote 1 check giving us an Ending Balance of \$52,799.97. Motion by C Warner to approve the Greenwood Cemetery Financials, 2<sup>nd</sup> by D Patrick. All in favor. Motion Carried. J Smith mentioned that we are in need of some black dirt, we need to look into getting a price for 5 yards.

Pat Ryan Property – Pat Ryan would like to leave the property to the town, we would need a Quick Claim Deed. Possibly a Life Time Easement. He wants to buy a couple of plots and be buried on the north side.

**MINONG POLICE  
REPORT/**

**UPDATE:** The police report was reviewed, the Board had no questions.

Ordinance 2024-36 – Motor Vehicles and Traffic was presented to the Board. C Warner made a motion to accept the Ordinance, 2<sup>nd</sup> by J Smith. Discussion by Board need to change the wording from village to town in Section I. 941.01 does that including speeding? We will check with L Shepard. Fines lower than county amounts. Susan will get the answers from L Shepard to find the answers and report back to the Board. Motion by C Holland to approve Ordinance 2024-36 – Motor Vehicles and Traffic pending the answers from L Shepard, 2<sup>nd</sup> by D Patrick. 1 Aye, 4 Nays. Motion Denied.

Ordinance 2034-37 – Offenses – Motion by C Holland to table this Ordinance until the October Meeting, 2<sup>nd</sup> by C Warner. 4 Ayes, 1 Nay. Motion Carried.

**ZONING:** **Steve Chirhart – Variance Application** – Lengthy discussion with Board. Motion by C Warner to approve the Variance Application, 2<sup>nd</sup> by S Smith. 3 Ayes, 2 Nays. Motion Carried.

**Michael & Kelly Ince – Rezone 10 Acres Forestry to Residential** – Discussion by Board. Motion by J Smith to approve the Rezoning of 10 acres, 2<sup>nd</sup> by C Warner. All in favor. Motion Carried.

**NEW**

**BUSINESS:** **Deanna Westphal – Mosaic Technologies Overview** – Deanna gave the Board an overview of what Mosaic Technologies is and what they can do for the Town of Minong. Currently they are working on grants for Washburn County for broadband.

**Driveway Permit Fee** – Motion by C Warner to increase the Driveway Fee to \$50 and include the language that the \$50 includes 1 trip out to verify that everything on that application has been completed. If our Road Crew has to go out a 2<sup>nd</sup> time, that is another \$50 and another application, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**Review/Update 2024-30 Ordinance** – Motion by D Patrick to approve the Amended 2024-30 Ordinance for Short Term Rentals as long as we make the changes discussed, changing the wording in number 8 from bedroom to septic systems and adding number 12 regarding advertisement – stating Short Term Rentals cannot advertise for more occupancy than what the septic system will allow, 2<sup>nd</sup> by C Warner. All in favor. Motion Carried.

**ROADS &**

**ROAD WORK:** **Road Crew Report/Updates** – B Henning stated they have been grading, patching and mowing. Tires for F450 are waiting to be put on.

**Purchases** – No purchases.

D Patrick stated after talking with Brian we have a trimmer that we are not using and D Patrick suggested that we sell it. We would need to find out what we paid for it and then put it on the auction site.

**UNFINISHED**

**BUSINESS:** No Unfinished Business

**MONTHLY**

**REPORTS:** **Fire & Ambulance Report** – For August there were 7 Fire calls 6 for the Town of Minong. The Ambulance Service had 23 calls for August, 10 for the Town of Minong.

**Transfer Station Report** – J Smith there was an individual from the State at the transfer station telling us what we need to do to get that cleaned up. We cannot take any propane containers.

**Library Report** – C Holland attended the Library Meeting this month, the check they received this month was incorrect, Susan will get that corrected. They also talked about the splash pad and how they can get that back opened up for the community.

**Lakes Committee** – H Johnson talked about the grant applications. He also mentioned that the volume of boats has increased. The boat monitors inspected over 4,400 boats and talked to 7,200 individuals.

**Chairman Report** – D Conaway stated he did not have anything to report this month.

**Clerk's Update** – Susan reported we had an interesting phone call regarding a lady who wants to be buried on her own property. Susan reported that an individual who wants to get buried on their own property first has to go to the Clerk and get a permit, if the town does not have one they go to the county

and if they don't have a permit it goes to state statute. Would like to see an ordinance in October to not allow burials on an individual's property.

**CITIZENS**

**COMMENTS:** Linda Featherly wanted to talk about Deanna's presentation. Washburn County 21 Board Members signed a resolution in favor of supporting Mosiac as they move through Washburn County. They have been the only ISP to even approach the county board interested in working in Washburn County.

**DATE &**

**AGENDA:** Next Regular Board Meeting: Will be held on Monday, October 14, 2024 at 6:00 pm.  
Agenda Items: Driveway Ordinance, Ordinance 2024-36 & 2024-37, Burial Ordinance

**ADJORN TO  
CLOSED**

**SESSION:** Motion made by C Warner to go into closed session pursuant to Statute 19.85 (1) (c)  
(c) Considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Employees 2nd by J Smith. All in favor. Motion Carried.

**ADJOURN CLOSED  
SESSION & RETURN  
TO OPEN SESSION**

**FOR MOTIONS:** Motion by J Smith to keep a 4 day work week year round for the office, 2<sup>nd</sup> by C Holland. All Ayes. Motion carried.

**ADJOURN**

**MEETING:** Motion by D Patrick to adjourn the meeting, 2<sup>nd</sup> by C Holland. Meeting adjourned at 9:19pm. All in favor. Motion Carried.

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Chairman

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Clerk/Treasurer