

**MINUTES OF THE REGULAR BOARD MEETING
OCTOBER 14, 2024 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: D Conaway verified.

CALL TO

ORDER: Meeting was called to order by David Conaway at 6:00 PM.

ROLL CALL: David Conaway, Chuck Warner, Dean Patrick, James Smith, Christine Holland, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by C Warner to approve the agenda as presented, 2nd by J Smith. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by C Holland to approve the minutes as presented from the September 9th & 23rd Meetings, 2nd by C Warner. All in favor. Motion Carried.

REVIEW

BILLS: No question regarding debts 484-489 and check numbers 31336-31380.

FINANCIAL

REPORT: Motion by J Smith to approve the Financial Statement dated October 14, 2024 in the amount of \$1,012,828.61, 2nd by D Patrick. All in favor. Motion Carried.

MINONG POLICE

REPORT/

UPDATE: The police report was reviewed, the Board had no questions.

Police Budget 2025 – Motion by C Warner to approve the 2025 Budget, 2nd by J Smith. Discussion by Board and L Shepard. All in favor. Motion Carried.

GREENWOOD

CEMETERY &

FINANCIALS: Susan reported an Ending Balance of \$53,042.72. Motion by C Warner to approve the Greenwood Cemetery Financials, 2nd by C Holland. All in favor. Motion Carried.

ZONING:

William Jacott Trust – RR2 to RR1 – Lengthy discussion with Board. Motion by D Patrick to deny the application, 2nd by C Warner. All in favor. Motion Carried.

James Moorehouse – RR2 to RR1 – Discussion by Board. Motion by J Smith to deny the application, 2nd by D Patrick. All in favor. Motion Carried.

NEW

BUSINESS:

Scot Kelly – Northwood School Operational Referendum Information – Scot Kelly gave a brief update on the Operational Referendum. Said if you want more information to please go to the schools website. They are also having Meetings for the public on October 17th at 4:30, 18th at 5:30 both of these are at the school and on October 19th at JLAC at 10:00 am.

2024/2025 Short Term Rental License Approval – Rhonda asked the Board for approval for a new Short-Term Rental. The individuals had rental property before however, this is a new rental for them. Motion by C Warner to approve the rental, 2nd by D Patrick. All in favor. Motion Carried.

Short Term Rental Fee Increase Effective Date – Susan and Rhonda would like clarification on the effective date of the new price increase. Discussion with Board. Motion by C Warner to make the increase effective January 1, 2025, 2nd by J Smith. All in favor. Motion Carried.

Review/Update Ordinance 2024-10 – Motion by C Holland to approve the Amended 2024-10 Ordinance for Driveway Permits, 2nd by C Warner. All in favor. Motion Carried.

Update Employee Handbook Section 502-Work Schedules – Motion by J Smith to approve the updated Work Schedule in the Employee Handbook, 2nd by D Patrick. All in favor. Motion Carried.

2025 Budget – Motion by C Warner to set up a tentative meeting for 5:00 PM October 28th since we do not have the Fire, Ambulance, or Transfer Station contract amounts, 2nd by J Smith. All in favor. Motion Carried.

ROADS &

ROAD WORK:

Road Crew Report/Updates – J Smith report the road crew is grading, mowing, cutting trees, doing driveway permits and getting ready for the snow to fly.

Purchases – Purchased 2 new grease guns and will be purchasing new blades for the mower.

UNFINISHED

BUSINESS:

No Unfinished Business

MONTHLY

REPORTS:

Fire & Ambulance Report – For September there were 6 Fire calls 2 for the Town of Minong. The Ambulance Service had 28 calls for September, 8 for the Town of Minong.

Transfer Station Report – J Smith reported there is a new employee, John, at the Transfer Station please be patient with him.

Library Report – C Holland attended the Library Meeting this month, 38% of the individuals that use the library are from the town.

Lakes Committee – H Johnson gave a report on what the Lakes Committee's plan is for the upcoming year. He also stated that Lisa will not be coming back to the Lakes Committee Board and that Harlan will now be the president.

Chairman Report – D Conaway stated he did not have anything to report this month.

Clerk's Update, 2025 Hall Rentals and Septic – Susan asked the Board when they would like us to start accepting Hall Rentals, discussion with Board they decided for the 2025 year we can start taking Hall Rentals starting November 1 for the 2025 year and go forward October 1 is when it is opened up for the next year.

Regarding the Septic pumping not to schedule for 5 to 6 years.

CITIZENS

COMMENTS:

Linda Featherly asked a question regarding the police budget. Talked about the school referendum, explained the short-term rental start dates and how we determined the Towns application dates.

DATE &

AGENDA: Next Regular Board Meeting: Will be held on Monday, November 11, 2024 at 6:00 pm.
Agenda Items: No Items at this time

**ADJORN TO
CLOSED**

SESSION: Motion made by J Smith to go into closed session Pursuant to 19.85 – (c)(b)(g) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (b) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. 19.85 (c)(b)(g) Employees & Transfer Station Matters, 2nd by D Patrick. All in favor. Motion Carried.

ADJOURN

MEETING: Motion by J Smith to adjourn the meeting, 2nd by D Patrick. Meeting adjourned at 8:21pm. All in favor. Motion Carried.

Chairman

Clerk/Treasurer