

**MINUTES OF THE REGULAR BOARD MEETING
DECEMBER 9, 2024 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: D Conaway verified the posting.

CALL TO

ORDER: Meeting was called to order by David Conaway at 6:00 PM.

ROLL CALL: David Conaway, Chuck Warner, Dean Patrick, James Smith, Christine Holland, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by J Smith to approve the agenda as presented, 2nd by C Warner. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by C Holland to approve the minutes as presented from the November 11th and November 13th Meetings, 2nd by C Warner. All in favor. Motion Carried.

REVIEW

BILLS: Board reviewed debits 495-499 and check numbers 31420-31454.

FINANCIAL

REPORT: Motion by J Smith to approve the Financial Statement dated December 9, 2024 in the amount of \$902,033.58, 2nd by C Warner. All in favor. Motion Carried.

MINONG POLICE

REPORT/

UPDATE: Officer Johnson presented the report to the board. He reported that it is slowing down a little.

GREENWOOD

CEMETERY &

FINANCIALS: Susan reported an Ending Balance of \$54,142.70. Motion by J Smith to approve the Greenwood Cemetery Financials, 2nd by C Holland. All in favor. Motion Carried.

Survey Map Draft – D Patrick stated he and C Warner and John Ripley are working on making the changes to the survey, some road changes and a few other things. Will provide another preliminary map once he has those changes completed.

ZONING:

N/A

NEW

BUSINESS:

Lakeside Road Bridge – Repair/Replace – Brian Danielson and Dan from the DOT gave a presentation regarding the Lakeside Road Bridge. Provided a lot of good information for the Board to think about. The Board needs to wait to get the dive report on the bridge before moving forward.

Minong Lakes Committee – Wake Boats Presentation – Harlan Johnson provided a presentation on Wake Boats and what they are doing to our lakes. The Lakes Committee is looking for the Town’s help in creating a resolution, D Patrick and C Holland agreed to be on the committee with the Lakes Association.

2025 Ambulance Contract – Motion by C Warner to accept the 2025 Ambulance Contract, 2nd by J Smith. All in favor. Motion carried.

2025 Fire Department Contract – Motion by J Smith to accept the 2025 Fire Department Contract, 2nd by C Holland. All in favor. Motion carried.

2025 Transfer Station Contract – Motion by C Warner to accept the 2025 Transfer Station Contract, 2nd by C Holland. D Patrick wanted clarification that the contract is just for the budget amount and not the hours and that was confirmed. All in favor. Motion carried.

2025 Library Contract – The Contract has not been provided yet.

Short Term Rental License – R Kellen asked for approval for a new Short Term Rental. Motion by D Patrick to give approval for the Short Term Rental, 2nd by C Warner. All in favor. Motion carried.

Employee Handbook – 303 Vacation Benefits, 305 Holidays & 313 Boot Reimbursement–

303 – Vacation Benefits, the Handbook had days off listed and update was made to be hours instead of days. Motion by J Smith to accept the changes, 2nd by C Warner. All in favor. Motion carried.

305 – Holidays, the handbook needed to have the wording changed to if a holiday fell on a Friday or Saturday, it would be recognized on Thursday (all staff is working a 4 day work week). Motion by C Warner to accept the holiday wording change, 2nd by J Smith. All in favor. Motion carried.

313 – Boot Reimbursement, currently the road crew is allowed to purchase steel toe boots every year and the town will give the employee \$150 towards the boots. A question has been asked that if they did not need a pair of boots every year could they possibly use the \$150 for other work clothes. Motion by C Holland to allow the road crew to use the \$150 for other work clothes, if they did not need boots, 2 by J Smith. Discussion by Board followed, 5 Nays. Motion denied. S Conaway will bring a list to the next meeting for further discussion.

Washburn County Zoning Decisions-Possible Resolution - Discussion by Board, agreed that someone needs to attend the zoning meetings go forward.

ROADS &

ROAD WORK: **Road Crew Report/Updates** – J Smith reported the road crew has been busy finishing the mowing, cutting trees also they have been sanding and helping up at the transfer station.

Purchases – None

UNFINISHED

BUSINESS: No Unfinished Business

MONTHLY

REPORTS: **Fire & Ambulance Report** – For November there were 6 Fire calls, 2 for the Town of Minong. The Ambulance Service had 22 calls for November, 9 for the Town of Minong.
Transfer Station Report –J Smith reported there are now 2 guys working at the transfer station and the new hours are in place. Thurs, Friday & Sat from 9:00 – 5:00

Library Report – C Holland stated the library is did not have a meeting in November and will not be having a meeting in December.

Lakes Committee – D Conaway reminded the Lakes Association that they are in charge of the docks. The town did remove the ones on Bass Lake and Pokeagama because they did not want them getting damaged.

Chairman Report – D Conaway did not have anything to present

Clerk's Report/Update – S Conaway reported we will be working hard to get the taxes out and then start receiving the payments.

CITIZENS

COMMENTS: None

DATE &

AGENDA: **Next Regular Board Meeting:** Will be held on Monday, January 13, 2025 at 6:00 pm.

Agenda Items:

ADJOURN

TO CLOSED

SESSION:

Motion made by D Patrick to go into closed session Pursuant to 19.85 – (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employees, 2nd by C Warner. All in favor. Motion Carried.

ROLL CALL:

Chuck Warner, David Conaway, Christine Holland, Jim Smith, and Dean Patrick. Susan Conaway was asked to stay for closed session.

ADJOURN

MEETING:

Motion by J Smith to adjourn the meeting, 2nd D Patrick. Meeting adjourned at 9:10 pm. All in favor. Motion Carried.

Chairman

Clerk/Treasurer