

**MINUTES OF THE REGULAR BOARD MEETING
JANUARY 13, 2025 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: D Conaway verified the posting.

CALL TO

ORDER: Meeting was called to order by David Conaway at 6:00 PM.

ROLL CALL: David Conaway, Chuck Warner, Dean Patrick, James Smith, Christine Holland, Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by C Warner to approve the agenda as presented, 2nd by D Patrick. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve the minutes as presented from the December 9th Meeting, 2nd by C Holland. All in favor. Motion Carried.

REVIEW

BILLS: Board reviewed debits 500-506 and check numbers 31455-31511. The Board did not have any questions.

FINANCIAL

REPORT: Motion by C Warner to approve the Financial Statement dated January 13, 2025 in the amount of \$1,723,007.56, 2nd by C Holland. All in favor. Motion Carried.

MINONG POLICE

REPORT/

UPDATE: Officer Shepard presented the report to the Board. The Board did not have any questions.

GREENWOOD

CEMETERY &

FINANCIALS: Susan reported an Ending Balance of \$51,823.16. Motion by J Smith to approve the Greenwood Cemetery Financials, 2nd by C Warner. All in favor. Motion Carried.

ZONING:

N/A

NEW

BUSINESS: **Short Term Rental License** – R Kellen asked for approval for a new Short Term Rental. Motion by J Smith to give approval for the Short Term Rental, 2nd by C Holland. 4 Ayes, D Patrick Nay. Motion carried.

Lakeside Road Bridge Rating

- **Replace or Rehabilitate**
- **Hire a Facilitator**

Motion by C Warner to replace the Lakeside Bridge and apply for the funding at 100%, and to hire a facilitator to help with the project, 2nd by J Smith. Discussion by Board talked about taking the funds for

the project out of the road work budget. C Warner amended his motion to include a \$15,000 cap for the facilitator fee. 2nd by J Smith. C Warner will contact Dan Fedderly to see what his fee is. All in favor. Motion Carried.

Employee Handbook – Boot Reimbursement – 313 – Boot Reimbursement, C Warner made a motion to approve the updated Boot Reimbursement section of the Employee Handbook, 2nd by C Holland. All in favor. Motion Carried.

Town Hall Office Addition Bids – We received 1 bid from Northwest Builders the amount was \$38,098.00. Discussion by Board motion by J Smith to reject the bid, 2nd by D Patrick. All in favor to reject the bid. Motion Carried.

ROADS &

ROAD WORK: **Road Crew Report/Updates** – J Smith reported the road crew has been working on brushing, snow plowing, and cutting and working on the Town of Minong sign.

Purchases – Purchased blades

UNFINISHED

BUSINESS: No Unfinished Business

MONTHLY

REPORTS: **Fire & Ambulance Report** – For December there was 1 Fire call, 1 for the Town of Minong. The Ambulance Service had 24 calls for December, 15 for the Town of Minong.
Transfer Station Report – J Smith reported there are new transfer station cards that were sent out to residents with their tax bill. They have a new contract to pick up tires.
Library Report – C Holland stated there was nothing to report.
Lakes Committee – Harlan Johnson and D Patrick gave an update on the wake boat committee meeting they had.
Chairman Report – D Conaway reported that he, J Smith, T Conaway and B Henning met with the Cat representative to discuss the front plow. They are setting up a date in April to get it fixed.
Clerk's Report/Update – S Conaway reported we are receiving taxes.

CITIZENS

COMMENTS: None

DATE &

AGENDA: **Next Regular Board Meeting:** Will be held on Monday, February 10, 2025 at 6:00 pm.
Agenda Items: Short Term Rental, Wake Boat and Jaycott re-zoning

ADJOURN

MEETING: Motion by J Smith to adjourn the meeting, 2nd D Patrick. Meeting adjourned at 6:48 pm. All in favor. Motion Carried.

Chairman

Clerk/Treasurer