

**MINUTES OF THE REGULAR BOARD MEETING
MARCH 10, 2025 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: D Conaway verified the posting.

CALL TO

ORDER: Meeting was called to order by David Conaway at 6:00 PM.

ROLL CALL: David Conaway, Chuck Warner, Dean Patrick, James Smith and Christine Holland.
**Also present Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by C Holland to approve the agenda as presented, 2nd by J Smith. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve the minutes as presented from the February 10th Meeting, 2nd by C Warner. All in favor. Motion Carried.

REVIEW

BILLS: Board reviewed debits 516-519 and check numbers 31548-31593. The Board did not have any questions.

FINANCIAL

REPORT: S Conaway read the balances of our accounts. Motion by J Smith to approve the Financial Statement dated February 10, 2025 in the amount of \$1,393,459.97, 2nd by C Warner. Discussion by Board regarding the repair to the shop garage door, decision was made to take the funds from the Building Fund to pay for the repair. All in favor. Motion Carried.

MINONG POLICE

REPORT/

UPDATE: Police Chief Shepard presented the February Report. The Board did not have any questions on the report. Chief Shepard did state they are waiting on the new squad once it arrives they will be looking to hire a part-time officer.

GREENWOOD

CEMETERY &

FINANCIALS: S Conway stated we received some interest this month giving us an Ending Balance of \$52,161.03. Motion by C Holland to approve the Greenwood Cemetery Financials, 2nd by J Smith. All in favor. Motion Carried.

ZONING:

William Jacott Trust – Rezone RR2 to RR1 to Create Parcels – Long discussion by the Board, Mr. Jacott and his representative. Information was presented to the Board, based on the information presented there was not a reason to deny the request. Motion by J Smith to approve the rezoning, 2nd by C Holland. All in favor. Motion Carried.

NEW

BUSINESS:

Short Term Rental License – R Kellen is asking approval for the new rental. She stated the individuals asking for a license know that the license is only for the time period of March until June 30th and will need to reply for the 2025 rental year. Motion by J Smith to accept the rental license, 2nd by C Warner. All in favor. Motion Carried.

Posting at Public Boat Landings – Motion by D Patrick to allow posting, 2nd by C Holland. Discussion by the Board. D Patrick rescinded his original motion. Motion by D Patrick to allow Lake Associations to post on the boards at public landings for lake information only, 2nd by C Warner. All in favor. Motion Carried.

Shell Creek Road – Class B Road – Motion by C Warner to make Shell Creek Road Class B effective 30 days from today, 2nd by J Smith. All in favor. Motion Carried.

Drop Box – S Conaway asked the Board to consider getting a larger drop box for the office. We are not able to get all of our packages and envelopes put in the current drop box. Motion by J Smith to allow S Conaway to purchase a drop box costing no more than \$500, 2nd by C Holland. All in favor. Motion Carried.

CBCW Grant – C Holland made a motion to discuss the grant, 2nd by D Patrick. The Board did agree that it is a good program however, they do not think the Town should be fronting the money. Motion by C Warner that starting with the 2026 grant application, the Town would sign the grant paperwork but will not front the money, and they will have to come up with an option to allow all other lakes in the township access to the grant process, 2nd by J Smith. All in favor. Motion Carried.

Old Front End Loader and a Wing for New One – Suggestion by D Conaway to table this for a couple of months unless someone wants to discuss. Motion by J Smith to find out a price for a wing for the new loader, 2nd by C Warner. All in favor. Motion Carried.

ROADS &

ROAD WORK:

Road Crew Report/Updates – D Conaway gave the following update, they have been out plowing, finished the work on Bear Tree, cut and limbed out on Big Sand, put up weight limit signs and purchased additional signs.

Purchases – N/A

UNFINISHED

BUSINESS:

Lakeside Bridge Update – Grants are coming out not sure if it is 100% or the 80/10/10. Will update when we have some more information.

St Croix Trail Guardrail Update – S Conaway reported that the police report has not been completed, the County Sheriff's Office will send as soon as it is available. Susan contacted Brian Danielson from the county to find out an approximate price however, he has not called her back yet.

Additional Town Camera Update – S Conaway reported she contacted Tru-Lock & Security to accept their quote for an office camera for the inside of the Town Hall.

Office Workspace – D Conaway stated he received a quote for the wood, door and window for an office for S Conaway. Suggestion that maybe WP4 end match or T1-11 may work better, D Conaway will get a quote for that vs sheetrock. Motion by J Smith to go ahead with office build as long as it is not over \$2,000 including the material the funds will come out of the Building Fund, 2nd by C Warner. All in favor. Motion Carried.

MONTHLY

REPORTS: Chairman Report – D Conaway reported that he, T Conaway and Susan had a meeting with the Village of Minong Chairman Dan Rassbach, D Myers and J Johnson regarding the plowing of Town/Village roads that we share and we now have in writing which municipality will plow which roads. Shell Creek Road the Town will plow and use materials, Lakeside South and Newton Drive we will plow only. Featherly and Finch the Village will plow and Lovers Lane which ever municipality gets there first will plow. We also were made aware that the sander will be ready next week almost 200 days earlier per the quote.

Clerk’s Report/Update – S Conaway reported the Fire Department had 4 calls, 2 in the Town of Minong, the Ambulance Department had 22 calls, and 8 were in the Town of Minong. The audit is going to be on the 17th of March.

CITIZENS

COMMENTS: On Agenda Items Only - L Featherly brought up the rezoning and that anyone interested could also attend the county meeting. L Featherly also talked about the CWCB Grant. J Miller addressed the Board regarding his concerns regarding the rezoning of the Jacott Trust.

DATE &

AGENDA: Next Regular Board Meeting: Will be held on Monday, April 14, 2025 at 6:00 pm. The Annual Board Meeting is Tuesday, April 15, 2025 at 6:00 pm.

Agenda Items: Lakeside Bridge, Loader Wing Cost, and Guard Rail, Office Build Out,

CLOSED

SESSION: Motion by J Smith to go into Closed Session Pursuant to Statute 19.85 (1) (c)
c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Employee Issue. 2nd by C Warner. All in favor. Motion Carried.

ROLL CALL: Chuck Warner, David Conaway, Dean Patrick, Christine Holland, Jim Smith, and Susan Conaway-HR/Personnel.

ADJOURN CLOSED

SESSION &

ADJOURN

MEETING: Motion by D Patrick to adjourn the meeting, 2nd J Smith. Meeting adjourned at 9:12 pm. All in favor. Motion Carried.

Chairman

Clerk/Treasurer