

**MINUTES OF THE REGULAR BOARD MEETING  
JUNE 9, 2025 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL  
POSTING**

**NOTICE:** D Conaway verified the posting.

**CALL TO**

**ORDER:** Meeting was called to order by David Conaway at 6:00 PM.

**ROLL CALL:** David Conaway, Linda Featherly, Dean Patrick, James Smith and Christine Holland.  
\*\*Also present Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

**PLEDGE OF**

**ALLEGIANCE:** Recited.

**APPROVE**

**AGENDA:** Motion by J Smith to approve the agenda as presented, 2<sup>nd</sup> by C Holland. Susan asked to have the Operator License moved after the Minong Police Report. All in favor. Motion Carried.

**APPROVE**

**MINUTES:** Motion by L Featherly to approve the minutes as presented from the May 12<sup>th</sup> Meeting, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**REVIEW**

**BILLS:** Board reviewed debits 535-537 and check numbers 31683-31720. L Featherly asked about check 31714 the check for Roy's Seal Coating, J Smith has confirmed the work had been completed.

**FINANCIAL**

**REPORT:** S Conaway read the balances for the Town's accounts. Motion by J Smith to approve the Financial Statement dated June 9, 2025 in the amount of \$1,139,732.34, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**MINONG POLICE**

**REPORT/**

**UPDATE:** Police Chief Shepard presented the May Report and stated it was another busy month. J Smith asked about the report and L Shepard stated all of the calls on the report are the calls that either Lucas or Jeff took. The individual names are either the person who called in or the dispatch individual. L Shepard stated the new police car will be in operation shortly and asked what the Town wanted with the Town car that was donated to the Police Department when the department started. Discussion by Board, Motion by D Patrick to have the Police Department auction off the Town police car and to use the proceeds to pay down the lease(s) of the current police cars, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**2025 Operator Licenses** – S Conaway is requesting approval for the Operator License's for the 14 individuals who have submitted paper work and have had background checks performed by the Police Department. Discussion by Board regarding 008. Motion by D Patrick to approve the Operator Licenses, 2<sup>nd</sup> by C Holland. All in Favor. Motion Carried.

**GREENWOOD  
CEMETERY &**

**FINANCIALS:** S Conway stated we received payment for 3 cremations and 2 plant stands plus some interest this month giving us an Ending Balance of \$53,282.03. Motion by C Holland to approve the Greenwood Cemetery Financials, 2<sup>nd</sup> by J Smith. D Patrick asked if we had heard from the Surveyor (Ripley), we have not, D Patrick will reach out to him. All in favor. Motion Carried.

**CITIZEN**

**COMMENTS:** None – Synergy representatives are in attendance to introduce themselves. Our current representative Ryan will be retiring and Mark will be taking over. Ryan gave the public some basic information.

**ZONING:** None

**NEW**

**BUSINESS:** **UDC Inspector** – Jon (Jonathan) Boss is the new UDC Inspector, nothing has changed in the Inspection Agreement and this is more of a formality to get his signature on the agreement. His father was the previous UDC Inspector and he is still working for/with him. Motion by L Featherly to approve the Inspection Agreement with Jonathan Boss, 2<sup>nd</sup> by D Patrick. All in favor. Motion Carried.

**2025 Liquor Licenses** – S Conaway is requesting approval for the 3 Liquor Licenses, Black Bear Golf Course (Class B Beer & Alcohol), the Buck & Wing (Class B Beer & Alcohol) and Rest E-Z Campground (Class A – Beer Only). Motion by C Holland to approve the Class A & B Liquor Licenses, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**2025 Short Term Rental Licenses** – R Kellen is asking the Board for approval for the 17 short term rental properties. Motion by J Smith to approve the short term rentals, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**Bear Tree Road Project Update** – D Conaway stated the quote came in at \$1,000 for doing the stumping but Ericson’s said it might be a little higher to reshape the road, possibly another \$1,000. Motion by L Featherly to approve the Bear Tree Road work not to exceed \$2000, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**Ordinance 2024-28 Advertising Signs** – L Featherly wanted to talk about this, after discussion by the Board, this is being postponed to the next meeting and for the Board to come back with their suggestions on how to update the Ordinance.

**Minong Town Lakes Committee – Update** – Harlan Johnson gave the Board a quick update on the Lakes Committee Grant Clean Water Clean Boat hours and how it is working. They have faced a number of changes which they now seem to have figured out, the number of boats per lake being check and the hours being spent at each lake.

**ROADS &**

**ROAD WORK:** **Road Crew Report/Updates** – D Conaway reported the road crew has finished graveling Old Log Cabin Road, have been grading, patching and mowing. Todd, Tim and D Conaway met with the DNR regarding the culvert and rising the road on Crocker. The DNR told them that they will be issuing a permit shortly so the work can be started.

**Purchases** – N/A

**UNFINISHED**

**BUSINESS:** Lakeside Bridge Update – No update at this time.

**MONTHLY**

**REPORTS:** Chairman Report – D Conaway stated he did not have anything additional to bring up.

Clerk's Report/Update – S Conaway reported for May there were 8 Fire calls, 2 for the Town and there were 27 Ambulance calls 7 for the Town. She also reported that the cemetery has been busy with a number of burials the past few weeks

**CITIZENS**

**COMMENTS:** On Agenda Items Only – None

**DATE &**

**AGENDA:** Next Regular Board Meeting: Will be held on Monday, July 14, 2025 at 6:00 pm.

Agenda Items: Short Term Rental Ordinance, Ordinance 2024-28, Gilmore Culvert

**ADJOURN**

**TO CLOSED**

**SESSION:**

Motion made by L Featherly to go into closed session Pursuant to Statute 19.85 (1) (e) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Minong Transfer Station Discussion, 2<sup>nd</sup> by J Smith. All in favor. Motion Carried.

**ROLL CALL:**

David Conaway, Linda Featherly, Christine Holland, Jim Smith, and Dean Patrick. Susan Conaway was asked to stay.

**ADJOURN CLOSED**

**SESSION & RETURN**

**TO OPEN SESSION**

**FOR MOTIONS:** Motion by D Patrick to return to open session, 2<sup>nd</sup> by J Smith. Susan to request loss runs from Holden Insurance & to reach out regarding additional time and WRS.

**ADJOURN**

**MEETING:**

Motion by D Patrick to adjourn the meeting, 2<sup>nd</sup> J Smith. Meeting adjourned at 8:38 pm. All in favor. Motion Carried.

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Chairman

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Clerk/Treasurer