

**MINUTES OF THE REGULAR BOARD MEETING
JULY 14, 2025 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: D Conaway verified the posting.

CALL TO

ORDER: Meeting was called to order by David Conaway at 6:00 PM.

ROLL CALL: David Conaway, Linda Featherly, Dean Patrick, James Smith and Christine Holland.
**Also present Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

PLEDGE OF

ALLEGIANCE: Recited.

APPROVE

AGENDA: Motion by D Patrick to approve the agenda as presented, 2nd by L Featherly. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by C Holland to approve the minutes as presented from the June 9th Meeting, 2nd by J Smith. All in favor. Motion Carried.

REVIEW

BILLS: Board reviewed debits 538-544 and check numbers 31721-31745.

FINANCIAL

REPORT: S Conaway read the balances for the Town's accounts. Motion by L Featherly to approve the Financial Statement dated June 30, 2025 in the amount of \$1,112,943.74, 2nd by J Smith. All in favor. Motion Carried.

MINONG POLICE

REPORT/

UPDATE: Police Chief Shepard was unable to attend the meeting since he was out on a call. S Conaway stated the police report was in their packet and the Board could reach out to Chief Shepard if they had any questions.

GREENWOOD

CEMETERY &

FINANCIALS: S Conaway stated we received payment for 1 cremation and 1 Cremation Burial plus some interest this month giving us an Ending Balance of \$53,931.23. Motion by J Smith to approve the Greenwood Cemetery Financials, 2nd by L Featherly. All in favor. Motion Carried.

CITIZEN

COMMENTS: Julie Ruud has comments, questions and concerns regarding Gilmore Lake.

Brian Ruud, stated he did not think we would be having this conversation about the culvert on Gilmore Lake if it was a different road and different people were affected.

Fire Chief, Todd Conaway wanted to invite all of the tax payers to an Open House on Saturday, August 9th from 1 – 3.

Gary Svenningsen stated he thought the survey was a petition not a survey. Gary also stated that the reason they are all here tonight is because they heard there was going to be a vote by the Board on what was going to happen to the culvert.

D Patrick stated the Board is not and has not voted on this topic.

Jeff Kauffman wanted to tell the Town that taking out the culvert is illegal, it is called reckless endangerment and it is a criminal offence so you might want to talk to your town's attorney.

ZONING: None

NEW

BUSINESS: **2025/2026 Propane Bids –**

Synergy Cooperative – October 1, 2025 – April 30, 2026 - Pre-Buy 5,000 gallons \$1.42/gallon
Synergy Cooperative – October 1, 2026 – April 30, 2027 - Pre-Buy 5,000 gallons \$1.52/gallon

Northwoods Propane – 2025-2026 Heating Seasons 5500 gallons \$1.599/gallon

Ferrellgas – July 1, 2025 – October 31, 2025 – \$1.199/gallon
Ferrellgas – November 1, 2025 – June 30, 2026 – 1.269/gallon

Motion by D Patrick to accept the Ferrellgas bid, 2nd by L Featherly. All in favor. Motion Carried.

2025/2026 Commercial Insurance Bids – No Bids were received

Minong Transfer Station – Yuri Walczak Presentation & Discussion – Yuri stated he has been in discussion with the Minong Transfer Station for several weeks regarding possibly purchasing the Transfer Station. His company is out of Sarona and he is looking to possibly expand his business. A number of great questions were asked of Yuri.

2025 Short Term Rental Licenses – R Kellen is asking the Board for approval for the 2 short term rental properties one is a renewal and one is a new rental. Motion by J Smith to approve the short term rentals, 2nd by C Holland. Discussion followed D Patrick would like to have the state statute regarding advertising included in our licensing packet for next year. The state statute says that you can only advertise for the number of bedrooms times 2 individuals per room, if you have a 3 bedroom septic you are only supposed to have 6 people. All in favor. Motion Carried.

Ordinance 2024-28 Advertising Signs – L Featherly wanted this brought to the table because of all of the signs in the Town right-of-way. L Featherly's thoughts are first offense they can be picked up by the board and road crew and brought back to shop building. Second offense, sign removed and there would be a written warning. Lastly, sign removed and a fee would be assessed that the police department would collect a fine on that. If a sign is removed more than 3 time we would add on more fees. A discussion followed by the Board. Motion by D Patrick to Amend the Ordinance to remove the sign the first time, post on Town website that signs cannot be placed in the road right-of-way, second removal of the sign would be a fine of \$25, 2nd by L Featherly. S Conaway asked that they look at Section II –

Authority. D Patrick Amended his motion to any Town Supervisor, Chairman, Law Enforcement or Employee may remove the signs and bring them to the town shop. All in favor. Motion Carried.

Ordinance 2024-30 Short Term Rentals – Motion by D Patrick to include the state statute regarding advertising included in our licensing packet starting with the 2026 licensing. The state statute says that you can only advertise for the number of bedrooms times 2 individuals per room, if you have a 3 bedroom septic you are only supposed to have 6 people, 2nd by J Smith. All in favor. Motion Carried.

Slow No-Wake Request – Minong Flowage – Chris Phernetton came before the Board with her neighbors they are requesting buoys be placed in the narrow part of the flowage between Totogatic and the dam. They have talked to the Minong Flowage Association and they are in favor of getting these placed. Her understanding is the process is an ordinance needs to be developed by the Town and then once the paper work is completed it is sent to the DNR for approval and then the buoys can be placed. A discussion was had between the Board and Chris. Sarah Sloan provided the information from the Washburn County website on distances that would require a buoys. Motion by L Featherly to have Chris Phernetton continue to look into getting the buoys placed back in the Flowage Channel, 2nd by J Smith. More discussion between the Board Members and Chris. All in favor. Motion Carried.

Gilmore Lake Culvert Survey Results – Julie Kjerstad gave a brief overview of why the removing of the culvert was brought to the Town Board some individuals want the lake to be put back to its natural way. D Conaway wanted to know about the Survey Results since that is what this topic was about. Julie stated with the two months given they did not have enough time to survey all of the individuals on the lake. Amie Standert was the individual who surveyed the residents on the lake however, she only surveyed Osprey Road (18 homes), the west side of Narrows Trail (27 homes) and the east side of narrows trail (20 homes). The Board was looking for a survey of all of the homes on the lake. There was a lot of discussion. D Patrick interjected and stated that he believes what needs to happen is the survey needs to be in writing and sent to every property owner on the whole lake. D Conaway stated we had received an email from S Haseleu stating the Town would have to abandon that road if we pulled the culvert out. D Patrick wants to know when was the last time that culvert had been inspected. Todd Conaway, Minong Fire Chief was asked to do a study on this road and he was asked how many calls in the last 5 years have been on Narrows Trail and Osprey Road. His responded there have been 30 calls in total. He also stated from County Road I to the first house past the culvert W6964, 3/10 of a mile takes 48 seconds at 40 miles an hour. The other way around from County Road I to Smith Bridge to Narrows Trail is 2 miles to the same address takes 4 minutes and 27 seconds. The request of the Board is to send a survey to everyone on Gilmore Lake.

Minong Flowage Association- Flowage Drawdown Permit Support – Harlan Johnson, a representative of the Minong Flowage Association came before the Board to let them know that the MFA is considering a possible drawdown within the next 3 years. When the dates are chosen and the time comes for permitting the MFA will come before the Board again.

Boat Landing Information Boards – No individual showed up to talk to the Bass Lake Informational Board. No action was taken on this subject.

2025/2026 Road Plan – The road crew asked if they could move the gravel projects that were on the 2026 Road Plan to 2025. Motion by D Patrick to move Kimball Lk Rd, Old Log Cabin Rd and Taylor Lk Rd from the 2026 to 2025 road plan, 2nd by J Smith. All in favor. Motion Carried.

ROADS &

ROAD WORK: Road Crew Report/Updates – D Conaway reported the road crew has been mowing, grading and finishing up the 2025 gravel projects. They are also taking their turns up at the Transfer Station breaking up furniture.

Purchases – N/A

UNFINISHED

BUSINESS: Lakeside Bridge Update – No update at this time.

MONTHLY

REPORTS: Chairman Report – D Conaway stated he did not have anything additional to bring up.

Clerk's Report/Update – S Conaway reported for June there were 7 Fire calls, 5 for the Town and there were 22 Ambulance calls 5 for the Town. She also mentioned the WTA Meeting coming up on July 23rd and wondered who was going to attend.

CITIZENS

COMMENTS: On Agenda Items Only – None

DATE &

AGENDA: Next Regular Board Meeting: Will be held on Monday, August 11, 2025 at 6:00 pm.
Agenda Items: None were presented

**ADJOURN
TO CLOSED**

SESSION: Motion made by L Featherly to go into closed session Pursuant to Statute 19.85 (1) (c) & (e) (c) Considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Employees (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Minong Transfer Station Discussion, 2nd by C Holland. All in favor. Motion Carried.

ROLL CALL: David Conaway, Linda Featherly, Christine Holland, Jim Smith, and Dean Patrick. Susan Conaway was asked to stay.

**ADJOURN CLOSED
SESSION & RETURN
TO OPEN SESSION**

FOR MOTIONS: Motion by D Patrick to return to open session, 2nd by L Featherly.

Motion by D Patrick to pursue the sale of the Transfer Station and get Town Residents input, 2nd by J Smith. All in favor. Motion Carried.

ADJOURN

MEETING: Motion by D Patrick to adjourn the meeting, 2nd L Featherly. Meeting adjourned at 9:10 pm. All in favor. Motion Carried.

Chairman

Clerk/Treasurer