

**MINUTES OF THE REGULAR BOARD MEETING
APRIL 13, 2026 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL
POSTING**

NOTICE: L Featherly verified the posting.

CALL TO

ORDER: Meeting was called to order by L Featherly at 6:00 PM.

ROLL CALL: S Conaway verified Linda Featherly, James Smith, Dean Patrick and Christine Holland were present. D Conaway was absent and excused.

**Also present Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

PLEDGE OF

ALLEGIANCE: Recited.

L Featherly thanked everyone for coming and stated that our regular board chair is absent and he asked her to fill in, in his absence.

APPROVE

AGENDA: Motion by C Holland to approve the Agenda as presented, 2nd by J Smith. All in favor. Motion Carried.

APPROVE

MINUTES: Motion by J Smith to approve the minutes as presented from the March 9th Meeting, 2nd by C Holland. All in favor. Motion Carried.

REVIEW

BILLS: Board reviewed debits 587 - 593 and check numbers 32087-32123. No questions.

FINANCIAL

REPORT: S Conaway read the balances for the Town's accounts for March. Motion by J Smith to approve the Financial Statement dated March 31, 2026 in the amount of \$1,709,621.65, 2nd by D Patrick. All in favor. Motion Carried.

CEMETERY

FINANCIAL: S Conaway reported the First Quarter Ending Balance for the Cemetery is \$55,699.06. Motion by D Patrick to approve the Cemetery Financial, 2nd by J Smith. All in favor. Motion Carried.

MINONG POLICE

REPORT/

UPDATE: L Shepard presented the March police report and First Quarter Financials. He discussed Officer Rochon's training stating Officer Rochon is moving into the third phase of his training. Officer Rochon is in his own squad now.

PUBLIC

COMMENTS: No Comments

NEW

BUSINESS:

Nuisance Properties – L Featherly stated she was going to postpone this to a date certain of May 11th, so we can address it next month with the full Board. D Patrick started to ask something and L Featherly interrupted him and said again I am going to make the decision to move this to the May 11th meeting.

Dog Kennel – D Patrick said along with the dog kennel is also the bleachers behind the play set are not up to code. Motion by J Smith to remove both the bleachers and dog kennel, 2nd by C Holland. All in favor. Motion Carried.

Transfer Station Workgroup Updates – D Patrick said all three municipalities were represented and there was a real productive discussion. We have sold the Semi and the two Trailers that we were not using and paying insurance on. Some of the discussions and these were discussions only nothing was voted on, were making it its own entity so it would no longer be on the Towns insurance since it is a liability. S Conaway did want to make note that the Transfer Station does pay for their own insurance, the Town is not paying for the Transfer Station. All municipalities are in agreement to look at the agreements that were signed back in the early 70s and 80s have out warned the time. The Town and Village employees spend time up there to plow, mow, load and crush stuff at no charge. The Workgroup is also looking at the cost we are charging non-card holders.

S Conaway said there is a little more to the update. There is a page in your packet that the Committee Representative was to take back to their Board to see what their thought was on a Committee vs a Board/Commission. She stated it can be named anything but it still has to have its parameters. She said with it being its own entity it is a lot easier to be a Board or Commission because it does have its own EIN. Additional discussion followed with the Board Members and S Conaway. Motion by D Patrick to inform the Workgroup and the Transfer Station that the Town of Minong would support it as a Board/Commission rather than a Committee, 2nd by C Holland. S Conaway was asked to read back the motion for correct wording. The Town of Minong would be supporting the recommendation that the Transfer Station Committee be adopted/designated to the Transfer Station Board/Commission subject to governance of a revised intergovernmental agreement (IGA). D Patrick wanted to amend his motion to say the Town of Minong accept the Board/Commission option for the Minong Area Disposal (Transfer Station) contingent upon them January 1, 2027 having their own insurance policies for property, general liability and insurance comp., 2nd by C Holland. All in favor. Motion Carried.

Operator License Fee – S Conaway wanted the Board to know that currently our Operator Licenses, this is for bartenders, are \$25 for the year. She did attend a training and the Department of Revenue was there and they spent a lot of time talking about bartender licenses and liquor licenses they believe the municipalities are definitely not getting what they should for those in the aspect of how much time your clerk spends getting everything together. She wanted to bring the information back to the Board to see if you are okay with the \$25 or if they want to change the amount. Renewals are due and she needs to get the paperwork sent out. Discussion by the Board. Motion by D Patrick to leave the Operator License the same for the 2026/2027 year and starting with the application we will notify them it will be going up to \$50 next year, 2nd C Holland. All in favor. Motion Carried.

Town Hall Parking Lot – D Patrick stated the parking lot is in need of repair, it needs to be cracksealed and then chipsealed. He believes we should get some bids for that and he also believes that it could fall under Building Expense for the money to get that done. It should be under \$10,000 from his understanding from talking to a few individuals. S Conaway suggested posting at the time of the road bids.

Town Hall/Shop Septic – D Patrick stated we had both septic’s pumped by Badger, it is a 3 year cycle. Todd and Tim dug up the old town hall because we were worried it was a steal tank but we found out it was concrete. Todd buried it with marking it. Badger said both septic’s were full and it took two trips to get them emptied. Linda will check with Zoning to make sure we are included in receiving the notices. Motion by D Patrick to pay for Badger with funds out of the Building Fund, 2nd by J Smith. All in favor. Motion Carried.

Town Hall Projects – T Conaway started by saying they would like to remove the louvers out of the shed and there is some metal behind the shed they would like to get rid of to clean things up. Because of all the mice that are currently in the shed, to move everything in the shed to the steal shed where the generator used to be. Discussion regarding selling the shed and louvers followed. Todd will look into how much the shed are worth. S Conway brought up a few hall projects, painting and changing out the floor flooring either just in here or the kitchen. Discussion about if you can get a professional to come in and clean the floor. D Patrick to call a couple of flooring companies to see if he could get a quote for the floor. L Featherly to look into some painting companies also maybe to check with Karl Herdt. The posting board needs to be replaced. S Conaway will look into options.

Washburn County Natural Hazards Preparedness & Mitigation Survey – This came from Carol Buck and S Conaway stated David Conaway received this recently, it was post marked March 30th and is due April 30th. David brought it to the meeting and wanted the Board to talk about it. The first step was to please place this on the agenda of the next municipal meeting to complete the attached survey. L Featherly stated she would fill out the survey with some help from T Conaway. L Featherly made a motion for herself to fill out the survey and deliver it to Carol Buck, 2nd by D Patrick. All in favor. Motion Carried.

Resolution Supporting a Comprehensive and Sustainable Transportation Funding Solution – L Featherly stated she brought this back for the BOR Training she attended. It is a resolution saying we want more money to support transportation. Motion by C Holland to accept this Resolution for the Town, 2nd by J Smith. All in favor. Motion Carried.

**MONTHLY
REPORTS:**

Chairman Report – Since D Conaway was absent, there was no Chairman Report.

Road Superintendent Report – T Conaway said they have been out patching, our new truck went from Freightliner to Monroe and Stratford Signs is going to decal the truck at Monroe’s. He is hoping the restrictions come off soon so they can start graveling the roads. D Patrick did state he, Chris and Todd did a road tour and our blacktop roads are in real bad shape.

Clerk’s Report/Update – S Conaway reported the Ambulance had 16 calls for March, 3 in the Town. There were 6 call for the Fire Department in March, 3 in the Town. She stated that the Annual Meeting is April 21st at 6:00. She also wanted to congratulate Jim Smith for his hard work and dedication on this Board for 17 years. We are having one of Jim’s favorite treats so please stick around and wish Jim good luck. D Patrick wanted to welcome Joe Radzak to the Board.

**CITIZENS
COMMENTS:**

On Agenda Items Only – Steve Dahlby wanted to understand what dispose of means in regards to the bleachers and shed. He also want to understand about the Transfer Station Workgroup, who was on it and its purpose. Sally Dahlby wanted to know about the website because she could not find the Agenda on line.

DATE &

AGENDA: Next Regular Board Meeting: Will be held on Monday, May 11, 2026 at 6:00 pm.
Agenda Items: Nuisance Properties

ADJOURN

MEETING: Motion by C Holland at 7:14pm to adjourn, 2nd by J Smith. All in favor. Motion carried.

Chairman

Clerk/Treasurer