

TOWN OF MINONG BOARD OF REVIEW
Thursday, June 4, 2026 6:00 PM to 8 PM
Minong Town Hall, W7095 Nancy Lake Rd, Minong, WI 54859

Agenda

1. Call the Board of Review
2. Roll Call - Confirmation of appropriate BOR and Open Meetings notices.
3. Select a Chairperson for BOR.
4. Select a BOR Vice-Chairperson.
5. Verify that at least one BOR member has met the mandatory training requirements.
6. Verify that the Town has an ordinance for the confidentiality of income and expense information
7. Review of new laws.
8. Adoption of policy regarding the procedure for waiver of BOR hearing requests.
9. Review the Assessor's level of assessment
10. Receipt of the assessment roll by the Clerk from the Assessor.
11. Receive the Assessment Roll and sworn statements from the Clerk.
12. Review the Assessment Roll and perform statutory duties:
 - a. Examine the Roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double-assessed property.
13. Discussion/Action - Certify all corrections of any error, under state law (Wis. Stat. § 70.43).
14. Discussion/Action: Verify that open-book changes are included in the assessment roll.
15. Allow taxpayers to examine assessment data.
16. Hearing and Objection Matters:
 - a. Waivers of the required 48-hour notice of intent to file an objection
 - b. Requests for waiver of the BOR hearing
 - c. Requests to testify by telephone or submit a sworn written statement
 - d. Subpoena requests
 - e. Act on any other legally allowed or required BOR matters.
17. Review Notices of Intent to File Objection.
18. Proceed to hear objections, if any, and if proper notice/waivers are given unless scheduled for another date.
19. Consider/act on scheduling additional BOR Date(s).
20. Board Determinations by Roll Call Vote
21. Adjourn

Susan Conaway, Town Clerk, Town of Minong

NOTICE

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THOSE MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE MINONG CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS. TEL: 715-466-5916.