

**MINUTES OF THE SPECIAL BOARD MEETING  
APRIL 21, 2026 AT THE MINONG TOWN HALL  
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS**

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

**VERIFY LEGAL  
POSTING**

**NOTICE:** D Conaway verified the posting.

**CALL TO**

**ORDER:** Meeting was called to order by David Conaway at 6:30 PM.

**ROLL CALL:** David Conaway, Linda Featherly, Joe Radzak, Christine Holland, and Dean Patrick were present.  
\*\*Also present Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

**APPROVE**

**AGENDA:** Motion by D Patrick to approve the Agenda as presented, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

D Conaway apologized to the town residents for what happened at the April 13<sup>th</sup> meeting and he apologized to Dean Patrick for what happened to him. Dean accepted David's apology.

**Public Comment:** No Comments

**NEW**

**BUSINESS:** 50/50 Bridge Petition Discussion – Discussion by Board on what this was about, determined to wait and see to see if we receive the grant monies.

2026 Road Plan– Motion by D Patrick to approve the 2026 Road Plan as presented with the addition of St. Croix Trail from Old Log Cabin to Three Mile Rd. to widen and gravel the road, 2<sup>nd</sup> by J Radzak. All in favor. Motion Carried.

Projects for 2026 Road Plan for paper for BIDS – Motion by D Patrick to proceed with the paper bids for our road projects in the 2026 Road Plan, 2<sup>nd</sup> by J Radzak. D Patrick stated he would like to see a couple of things added to the bid process, we need 24 hour notice before the start the work and work needs to be done Monday – Thursday. On the bid process we need to have Todd set a date and time on when contractors can come and look at the roads and Todd will tell them what we want done. Any road that is having chipsealing done will need to be closed during the time the work is being done. Bids are expected to be opened at the June Meeting. Todd and Susan will get together to put in the correct wording for the ad. Susan will do some research to find out if we can have a bid opening meeting. Susan wants to make sure it is legal to do that at a meeting and then announce at our Town Meeting who won the bid. All in favor. Motion Carried.

Operator Licenses– S Conaway, there were three operator licenses for the new establishment that has opened and all three of them are good to go, two of them already had licenses. Question about the date of birth for individual 001 which is listed as 2026. Susan did say that was an incorrect date but that the police officer that ran the background check did have the correct birthday. Motion by D Patrick to accept the operator licenses as long as individual 001 is of legal age, 2<sup>nd</sup> by J Radzak. All in favor. Motion Carried.

Minong Police Dept. Body Cameras – D Conaway stated the Police Department would like to get a body cam, both officers would use the same camera. This would be for their safety and the Towns safety

against lawsuits. The amount for this year is \$150, January 2027, 2028 and 2029 are \$1,040.11 and then January 2030 is \$1,040.07, giving it a grand total of \$4,310.46. This included the training, fittings and the storage data. The Town would be responsible for half of the total amount. Discussion by the Board regarding commitment, can it be a 3 year contract vs 5, can it be paid in full, would it be cheaper if paid up front? S Conaway will reach out to Lucas Shepard to give him a heads up so he has the information available at the next Town Meeting in May. Motion by D Patrick to postpone the Body Cams until the May 11<sup>th</sup> meeting, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried.

**Greenwood Cemetery Burials** – Jim Smith is still willing to continue to help with full burials as well as Chuck Warner. Currently Jim will ask to have our Ford F450 brought out to the cemetery to put dirt in. T Conaway said 99% of the time he is there so can drive the truck. Suggested to keep it the same as it currently is. D Patrick suggested we see if Jim will give us his driving information and add him to our insurance policy.

**Town Board Committees Re-organization** – D Patrick will be on the Transfer Station Committee, Police Committee will be D Conaway and L Featherly, J Radzak will be on the Fire and Ambulance Committee and D Patrick and C Holland will be on the Road Committee.

**Bank Account Signers** – S Conaway wanted to know who would like to be a signer or if we need another signer on the bank account since James Smith is no longer on the Board. Current signers are David Conaway, Susan Conaway, Rhonda Kellen and James Smith. L Featherly said she would be willing to be a signer since she is close and does drive by often. Motion by J Radzak to have the signers be David Conaway, Linda Featherly, Susan Conaway and Rhonda Kellen, 2<sup>nd</sup> by C Holland. 4 Ayes, L Featherly Abstained. Motion Carried.

**Pro-Tem Position** – S Conaway stated she did a lot of researching after our last meeting and legally we have to have someone in place as a Pro-Tem Position if our Chairman is not available unless we are going to have that as an agenda item to appoint a Chair for that meeting. Since S Conaway has been here, it has always been done that the Supervisor 1 would chair the meeting, she thought it was a rule as well as others that have worked here in the past. R Kellen spent time researching the Town's paperwork to confirm that it is the Supervisor 1 that chairs the meeting. Does the Board want to create a Pro-Tem Position or if we are going to put it on the Agenda when the Chair is not available to be at a meeting. Discussion by board members. A suggestion was made on if we needed to have a Resolution or an Ordinance so it is in writing for future reference. It was discussed that if you were going to do a Pro-Tem Position that would require a Resolution. S Conaway stated we will make a Resolution and bring it to the May Meeting.

#### **CITIZENS**

**COMMENTS:** On Agenda Items Only – T Conaway wanted to know if the Police Department could piggyback off the county for a camera. T Conaway said we were without a police officer for a couple of months so that is where the money can come from. D Patrick extended a thank you to Brian Abbott for offering the help cut trees during the last storm.

#### **ADJOURN TO CLOSED**

**SESSION:** Motion made by L Featherly to go into closed session Pursuant to Statute 19.85 (1) (c) c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – Upcoming Employee Retirement & Board Policy/Procedure's, 2nd by C Holland. All in favor. Motion Carried.

**ROLL CALL:** David Conaway, Linda Featherly, Joe Radzak, Christine Holland, Dean Patrick. Todd Conaway and Susan Conaway were requested to attend.

**ADJOURN CLOSED  
SESSION & RETURN  
TO OPEN SESSION**

**FOR MOTIONS:** Motion by D Patrick to return to open session, 2<sup>nd</sup> by C Holland. All in favor. Motion Carried. Motion by D Patrick to accept Brian Henning's letter of retirement effective 9/30/2026, 2<sup>nd</sup> by J Radzak. All in favor. Motion Carried. D Patrick motioned that following Henning's retirement we will begin a trial period with a 2 man crew with the option to bring in help if needed, 2<sup>nd</sup> by L Featherly. All in favor. Motion Carried.

**ADJOURN**

**MEETING:** Motion by D Patrick at 9:11 pm to adjourn, 2<sup>nd</sup> by L Featherly. All in favor. Motion carried.

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Chair for this Meeting

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Clerk/Treasurer