MINUTES OF THE REGULAR BOARD MEETING
JULY 13, 2026 AT THE MINONG TOWN HALL
DISCUSSION AND/OR ACTION CAN BE TAKEN ON ALL AGENDA ITEMS

NOTICE: IF SOMEONE WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.

VERIFY LEGAL POSTING NOTICE: C Holland verified the posting.

CALL TO ORDER: Meeting was called to order by C Holland at 6:00 PM.

ROLL CALL: Dean Patrick, Christine Holland, Linda Featherly, Max Ericson Sr. and Joe Radzak were present. **Also present Susan Conaway Clerk/Treasurer and Rhonda Kellen Deputy Clerk/Treasurer.

PLEDGE OF ALLEGIANCE: Recited.

APPROVE AGENDA: C Holland would like to entertain a motion to change the Agenda to move the Open Board Supervisor Position to the first order of business under New Business and to remove the Closed Session. Motion by L Featherly with the correction of the new member to be first under New Business and removing the closed session at the end, 2nd by D Patrick. All in favor. Motion Carried.

APPROVE MINUTES: Motion by J Radzak to approve the minutes as presented from the June 8th and 22nd Meetings, 2nd by D Patrick. All in favor. Motion Carried.

REVIEW BILLS: Board reviewed debits 610 - 617 and check numbers 32201 - 32252. L Featherly asked about the Badger Septic Payment. S Conaway reported that they come every two weeks and she cleans the port a potty the other weeks.

FINANCIAL REPORT: S Conaway read the balances for the Town's accounts for June. Motion by L Featherly to approve the Financial Statement dated June 30, 2026 in the amount of $1,328,909.15, 2nd by C Holland. All in favor. Motion Carried.

MINONG POLICE REPORT/ UPDATE: L Shepard attended our meeting. Summer is in full swing. Joseph is doing a great job. L Featherly had a question about the Body Cameras and L Shepard stated the contract started in July they are waiting on a set-up specialist to come up and set-up the hardware and stuff.

CEMETERY FINANCIAL: S Conaway stated we had a couple of deposits the CCF Interest and a full burial and a sale of a plot in June and we wrote a check for a full burial for an ending balance for June 30, 2026 in the amount of $59,677.70. Motion by C Holland to approve the Cemetery Financial, 2nd by L Featherly. All in favor. Motion Carried.

PUBLIC COMMENTS: No Comments.

NEW BUSINESS:

Open Board Supervisor Position – C Holland stated we had a meeting at 5:00 to go over the letters of interest which was Max. We are really glad that Max is going to join us and we feel he will be a great asset to the Board. Welcome Max. C Holland also stated there have been some changes on the Board, she is filling David Conaway's spot as Chairperson. D Patrick is on the committee for the Transfer Station and Town Roads. C Holland can be contacted for anything and she is on the Police Department committee. L Featherly serves on the Police Committee. J Radzak is on the Corporate Board for Fire and Ambulance.

MPD Speed Sign – L Shepard reported the speed sign was recently put up in the Town that caused some issues. He is requesting he be able to put up the radar sign in the Town's easement. The radar sign advises drivers of their speed. It is not for enforcement it just makes them aware of their speed. The sign can be moved to different locations. Town Board would like L Shepard to give the Road Crew a couple of days notice to place a post if one is needed. Motion by L Featherly to approve the Minong Police Department to place the speed sign in the Town right of way while giving the Road Superintendent a two day notice for post placement, 2nd by M Ericson. All in favor. Motion Carried.

Mary Thompson Rezone Request – This has been withdrawn per the request of the individual.

Horseshoe Lake No Wake Buoys – Carl Mundth presented the Board with some handouts. There was a Resolution by the Horseshoe Lake Property Association to allow Carl to speak to the Board regarding slow-no-wake buoys between the east and west basins of Horseshoe Lake. They have talked to the DNR and the DNR is requesting an ordinance from the Town allowing the buoys. The Horseshoe Lake Property Association will pay for the buoys they do not want to make any more work for the Town and zero expense to the Town. M Ericson asked who would enforce it. Carl stated it is more of an awareness for the people and not expecting any enforcement. D Patrick suggested signs on land owner's personal property. He also stated the Board has turned down the buoy ordinance request on the Flowage. Motion by M Ericson to postpone this to a later date, 2nd by C Holland. A question was asked if an ordinance could be structured that you are simply authorizing the placement of the buoys in the water but not attaching any enforcement to that by the Town. J Radzak agreed that S Conaway look into it with counsel to see if we could absolve ourselves from enforcement. 4 Ayes, 1 Nay (L Featherly). Motion Carried.

2030 Dump Truck Rotation – T Conaway wanted the Board to know that the 2022 dump truck will be ready to be traded by 2030, it is 3 years for a build date. He is not sure if we have to buy the chassis to put us in line for a new truck. Motion by C Holland to have T Conaway start looking into the 7 year cycle for a new dump truck and bring back the information so we can get it into our budget, 2nd by L Featherly. Todd said he would check with the body builder to see if we just have to set a date or if we have to have money down to set that date. All in favor. Motion Carried

2026 Wedging Road Project BID – S Conaway read the bids for the wedging of Greenwood Road. Monarch's bid is $68,010.10, which is a hot mix, $82.94 per ton for 820 ton. Scott's bid is $65,450.00, which is a cold mix, $85.00 per ton for 770 ton. D Patrick said he believed when the Board talked to the contractors, Monarch said they would adjust their price if there was less tonnage used. M Ericson stated the hot mix is going too far outlast the cold mix. D Patrick confirmed that according to the 4 individuals he talked to they also stated the hot mix was going to last longer. Motion by L Featherly to go ahead with the Monarch Bid for $68,010.10 and to take the balance out of the gravel budget, 2nd by D Patrick. All in favor. Motion Carried.

Propane Bids – C Holland opened up the bids.

Como Oil and Gas - $1.299 from September 1, 2026 – September 1, 2027.

Ferrellgas – July 1, 2026 – Sept. 30, 2026 is $1.269 and Oct 1, 2026 – June 30, 2027 is $1.299.

Superior Fuel - $1.349 for a fixed rate for 5 years or $1.449 ceiling rate.

D Patrick wanted to know how much fuel we go through in a year, S Conaway stated she told the bidders we us approximately 2,500 and that is what they should give us a quote for. S Conaway said when she talked to the companies she told them to give us the longest term and the best price they would give us. She also told them we did have a 5 year quote. S Conaway said she called 10 companies. D Patrick would like J Radzak to review the contract from Superior Fuel. Motion by L Featherly to go with the proposal from Superior Fuel for $1.349 for a fixed rate for 5 years upon review of the contract, 2nd by D Patrick. All in favor. Motion Carried.

2026 Short Term Rental Licenses Approvals – Motion by L Featherly to approve the 6 short term rentals provided to us, 2nd by J Radzak. Discussion by Board regarding compliance per the Town Ordinance for Short Term Rentals. D Patrick stated a number of the rentals he found are not in compliance per the ordinance regarding the advertisement. Discussion about sending a letter to the rentals as well as updating the ordinance to request an ad be sent in with the application. L Featherly rescinded her Motion. R Kellen brought up a question on if an individual who is just purchasing a place after August do they have to pay the late fee? The Board stated that they would just have to pay the initial fee of $200 and not have to pay the late fee if it is within 30 days after purchase. Motion by D Patrick to approve the 6 short term rentals, 2nd by M Ericson. All in favor. Motion Carried.

2026 Liquor License Approvals – S Conaway stated this license is for Bob Gruzy, he is in the process of rebuilding. He did have to submit the correct paperwork and the plans, which was requested by the state. Motion by D Patrick to approve the Liquor License for Bob Gruzy, 2nd by M Ericson. All in favor. Motion Carried.

2024-28 Sign Ordinance – There has been some questions regarding signs in the Town's right-of-way and the sign getting removed, example would be a garage sale sign. Email S Conaway with your suggestions on what signs should be allowed.

Transfer Station Workgroup Update – D Patrick stated they had 4 new Transfer Station Rules signs made and he plans to take T Conaway up to the Transfer Station to look at the best placement for them. They have had problems with the compactor with Republic not showing up or replacing the dumpsters. D Patrick talked to the Account Manager and they are going to credit the Transfer Station just under $1,000. They stopped weighing the end of June. He believes the next step for the Town is to look at the papers and starting looking at a new contract between the municipalities. It was decided for mowing that they would only make a couple of passes and around the signs to keep it looking nice but not mow the whole yard.

Minong Fire Department New Truck – T Conaway presented the Board with some information on the new fire truck the department is looking to purchase. The truck would still be three years out so the earliest they could get it would be 2030. Currently there is $110,000 but they would not like to have to use all of those funds. There is a Fire & Ambulance meeting on the 29th so if there is anything you would like J Radzak to bring up send them to S Conaway and she will forward to J Radzak.

Decontamination Station Checklist – Gaylene Sears, the individual that asked this to be put on the agenda was not able to attend however, Gaylene told R Kellen what was being requested. The Pokegama Boat Landing is looking to put up a Decontamination Station (like the one on Horseshoe) and they needed to have this on the Board Agenda. There would be no cost to the Town. The Board has no problems as long as there is no responsibility for the Town. The Board is aware they are putting up the sign.

Cemetery Mowing – D Patrick asked to discuss all three cemetery notices at one time, the Cemetery Mowing, Lawn Mower Purchase and Town Responsibility Discussion, C Holland said that was ok. Discussion by Board about incorporating the cemetery funds into the Towns Quickbook funds so the Board can see all of the money that comes in and goes out, currently the cemetery has its own check book. The financials were previously distributed monthly to the Board and in December 2025 a Board member requested it to only be sent out quarterly. Discussion on what the perpetual care funds could be used for. M Ericson said it has to be its own entity for perpetual care reasons. T Conaway said he feels the Town of Frog Creek and the Village of Minong should be contacted before budget time and ask them to pay for two mowing's each and for a minimum of $700 per mowing. Discussion about the cemetery buying their own lawn mower and storing it out at the cemetery. The Town should be reimbursed for the mowing cost of the cemetery. Susan will compose a letter asking for funds for the 2027 budget year. S Conaway will also look at some other smaller municipalities that own cemeteries and see how they are run & pricing.

Cemetery Lawn Mower Purchase –

Cemetery Town Responsibility Discussion –

Speed Limit Sign on Peninsula Rd – C Holland said J Radzak presented the Board with some information on Speed Limits she also stated that the Town had looked at this particular road in the past. J Radzak stated how he thought a speed study would be done. He believes the speed study would need to be done an engineering firm, they would drive the road multiple times to find the "sweet spot". Motion by J Radzak to have S Conaway talk to Brian from the county and get his guidance on what it costs to come back to us and if he doesn't have the answers, you need to Google speed studies and there are a group of firms that do this work to get a price before we consider anything, 2nd by D Patrick. All in favor. Motion Carried.

Voting Remotely by Phone Policy – Motion by J Radzak to adopt the Town of Minong Policy for Telephone Meeting Procedures as written, 2nd by L Featherly. All in favor. Motioned Carried.

Parking at Town Hall & Shop – C Holland asked Susan to take this topic. S Conaway explained that we have and have had in the past people parking in the parking lot and ride sharing as well as we have companies drop their trailers off over in the shop parking area. We are looking for some consistency if we are going to allow parking at the Town Hall & Shop. T Conaway and S Conaway have the permission from the Board to allow parking at the hall or shop.

MONTHLY REPORTS:

Chairman Report – C Holland said she talked to Brian Danielsen recently and he reminded her about the Lakeside Bridge Road for the bridge replacement. He wanted her to keep that in mind for the budget because in 2027 we should know for positive where we are at for that project. She also brought up the WTA Quarterly Meeting in Shell Lake on July 22nd.

Road Superintendent Report – T Conaway said he and C Holland met with Scott Construction on Shell Creek Road and Scott did show them where the rock is locked in spots, the change in rock color is just the change in rock color and Scott does not feel that they need to do any warranty work. There is one spot that they do need to redo. Old Log Cabin is all done with graveling, they have started on St. Croix Trail. T Conaway did talk to Ericson Logging and they will be coming and popping out the stumps. T Conaway feels they may be asking for another road project before the end of August. T Conaway also brought up the selling of the shed. Motion by L Featherly to advertise the shed for sale for a minimum bid of $500, with the bidder being responsible for the loading and hauling of the shed. The bids will be opened at the August 12th meeting.

Clerk's Report/Update – S Conaway reported we have been working with TextMyGov and we will be ready to starting using it before our deadline. If you have been on our website you will see the widget so people can sign up for getting alerts.

CITIZENS COMMENTS: On Agenda Items Only – M Ericson has a concern on where citizens comments is located because the public does not have a chance to comment on an item before it is voted on and to speak about it at the beginning they don't know what the Board is going to say.

DATE & AGENDA: **Next Regular Board Meeting:** Will be held on Wednesday, August 12, 2026 at 6:00 pm.
Agenda Items: Cemetery Pricing, Letters to TOFC & VOM, Improper Speed Limit Postings, Cost of Speed Study, 2024-28 Sign Ordinance, 2030 Dump Truck, Fire Truck, Horseshoe Buoy Ordinance

ADJOURN MEETING: Motion by M Ericson at 8:55 pm to adjourn, 2nd by J Radzak. All in favor. Motion carried.

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Chairperson Clerk/Treasurer